

May Agenda

Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Wednesday, May 20, 2020 at 6:00pm via Zoom**. (All policies mentioned in the agenda can be found at www.gallatingateway.school.com.)

Call to Order

Pledge of Allegiance

Presiding Trustee's Explanation of Procedures

Public Comment- Non Agenda Items

Election 2020- Canvass Election Results

Consent Agenda

Minutes – April 15, 2020-regular meeting; April 21, 2020-special meeting; and May 1, 2020-special meeting;

Finance: Warrants; Operational Budget by Object Code; Cash Reconciliation; Extra-Curricular Expenditure and Reconciliation Report; **Personnel:** Resignations- Veronica Rubio- Teacher and Elizabeth Matthews- Teacher

Swear in Trustee- County Superintendent Matthew Henry

Reorganization of the Board

- Clerk Appointment

Superintendent Report

Clerk Report

Old Business

Consider format for Board self-evaluation and community feedback survey

Set date for District Clerk Evaluation

Determine schedule and format for Stay Interviews

New Business

Action Items:

Consider ratification of Certified Master Agreement between Gallatin Gateway School and the Gallatin Gateway Education Association

Consider 2020-2021 Certified Staff Contracts- Renewal and/or nonrenewal without cause (Certified Master Agreement, MCA 20-4-205 and 20-4-206)

Consider 2020-2021 Classified Staff Wage Increases and Contract Renewals

Hire: Summer Maintenance- Mike Coon

Consider Increase to Substitute Rate of Pay for 2020-2021

Consider 2020-2021 Non-resident Student Attendance Agreements

Consider Request for Proposal (RFP) for Custodial Services beginning September 1, 2020

Discuss & Consider End of the Year Budgetary Priorities

Trustee Resolution Requesting County to Conduct Election(s) (20-20-417, MCA) for FY21 Election(s)

Set dates for Special Work Sessions: Board Orientation & Training, Strategic Plan Review, & 20-21 Goal Setting

Committee Reports

IBB Committee

Building Committee

PDAC Committee

Next Meeting:

Regular Meeting – June 30, 2020 at 6pm

Adjournment

Per the CDC recommendations the Board will be limiting the attendance to the meeting to no more than 10 individuals and will also be utilizing an online platform. Please use one of the following options if you wish to participate:

1. Download the mobile Zoom app from Google Play or Apple Store
 - a. Meeting ID: 823 7971 2709
 - b. Password: 5xB0V9
2. Use the following link to access online: Join Zoom Meeting
 - a. <https://zoom.us/j/400527212>
 - b. Meeting ID: 823 7971 2709
 - c. Password: 5xB0V9
3. Call in: +1 346 248 7799
 - a. Meeting ID: 823 7971 2709
 - b. Password: 726093

**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00 pm on Wednesday, May 20, 2020, in the Gallatin Gateway School Board Room and via Zoom. Board Chair Aaron Schwieterman presided and called the meeting to order at 6:09pm.

TRUSTEES PRESENT

Aaron Schwieterman, Board Chair; Julie Fleury, Vice Chair; Carissa Paulson (via Zoom), Mary Martin; Patti Ringo (via zoom).

TRUSTEES ABSENT

None

STAFF PRESENT

Theresa Keel, Superintendent; Carrie Fisher, District Clerk; Jamie Hetherington, Teacher; Erica Clark, Administrative Secretary; Mike Coon, Teacher; Elizabeth Matthews, Teacher; and Ashley Davis, Teacher

OTHERS PRESENT

No sign-in sheet due to COVID-19 and meeting being held virtually

Matthew Henry, Gallatin County Superintendent of Schools; Morgan Stuart, Alison Ulrich, George Wintle, Andi Shockley, Alec Nisbet, and Cassandra Elwell

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*.

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. He noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

ELECTION 2019- CANVASS VOTES

There were two open positions and the candidates were the only two to file for the open positions allowing the District to cancel the election.

Motion: Vice Chair Julie Fleury to acknowledge and accept that Mary Martin and Julie Fleury were elected by acclamation for the May 5, 2020 annual school election.

Seconded: Trustee Carissa Paulson

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

CONSENT AGENDA

Motion: Trustee Patti Ringo to approve minutes from April 15, 2020- regular meeting (with corrections); April 21, 2020-special meeting (with corrections); and May 1, 2020- special meeting; approve claim warrants- #36534 - 36557; electronic claims (-99755 - -99751); payroll warrants- #75678 - #75688; direct deposit/ACH- (-88315 - -88345) (VOIDS: none); approve Operational Budget by Object Code as of May 18, 2020; Cash Reconciliation as of March 31, 2020; to accept resignations of teachers Veronica Rubio and Elizabeth Matthews.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Extra-curricular Recap & Reconciliation was not available at the time of the meeting.

SWEAR IN TRUSTEE

County Superintendent Matthew Henry swore in newly elected trustees Julie Fleury and Mary Martin.

REORGANIZATION OF THE BOARD

Motion: Trustee Julie Fleury nominated Trustee Aaron Schwieterman as the Board Chair.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Aaron Schwieterman maintained the duties of Board Chair.

Motion: Trustee Mary Martin nominated Julie Fleury as the Board Vice Chair.

Seconded: Trustee Carissa Paulson

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Motion: Trustee Mary Martin to appoint Carrie Fisher as the District Clerk.

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

SUPERINTENDENT REPORT

Superintendent Keel discussed the following with the Board: 1) Planning to order Bridges Math for K-2; 2) Developed Definition of Proficiency; 3) Middle School Elective Selection to be completed by May 22; 4) Kindergarten registrants number 17- still determining how to "orient" them; 5) MBI Team

meeting to discuss behavior expectations with the new “normal” of COVID 19; 6) Celebrated Volunteer Appreciation Week- sent postcards to all volunteers; 7) Paraprofessionals working mornings at school, afternoons from home (most days); 8) All teachers working virtually from home, campus staff working until 12:00 each day, and remainder of day working from home (mostly); 9) \$3000 has been donated by anonymous people to clear both student and staff lunch balances. 10) This is the first time in at least 18 years that we will begin the next school year with ALL food balances paid! 11) Holding off on potential hiring of Technology Position, due to unknowns regarding custodial services; 12) Contracted for Demographics Study; 13) Building Committee to Meet virtually on Thursday, May 21, 6:00pm; 14) Sky Cook and her team have been on campus 3 times working on the “Assess” portion of the contract. 15) Weekly Super Discuss and Cuss; 16) Roadmap to re-opening; 17) Public meeting for Handbook review set on May 26, via Zoom; 18) Process of applying FEMA’s Public Assistance Grant; 19) GGS will be receiving \$17,292.78 from the CARES Act, and an additional \$3371.41 to flow through to the SpEd Coop; 20) Following the CDC Guidelines for COVID-19; 21) MBI Team meeting to determine changes in school wide expectations in relation to COVID-19; 22) Developing signage for Restrooms, water fountains, building accessibility, etc.; 23) Purchasing health safety supplies for all classrooms (non-contact thermometer, cough drops, band aids, distancing markers, etc); 24) OPI Task Forces for COVID-19 Response; 25) 8th Grade graduation and venue; 26) Gateway Village update- 54 acres, 198 lots, no final plat at this time; 27) School Calendar adjustment discussions

DISTRICT CLERK REPORT

Carrie Fisher, District Clerk discussed the following with the Board: 1) Preliminary FY21 Budgeting moving forward; 2) Employment contracts will be issued after May 20 meeting; 3) IBB Negotiations completed May 4, 2020; 4) CARES Act- State School Emergency Relief Fund- guidance and reporting documents received; 5) New software for Board Packets- Adobe Pro DC; 6) Year-end account closeout billing & refunds- transportation, snack, athletics; 7) Waiting for Airline refund to issue DC chaperone refunds; 8) MSGIA Renewal Rates for FY21 = \$16,244; 9) Pre-Bond Assessments started with Martel/Cushing Terrell; 10) Irrigation Repairs and summer start-up; 11) Food service summary for Board - adjustments for COVID-19 were made for better tracking; 12) Grab 'n Go Meals- began March 30- so far, 5889 meals served! 13) Family to Go Entrees- began offering May 4; 14) Adult Ed Summary reports; 15) Some courses canceled, but some have continued virtually; 16) Adult Ed refunds have been issued for canceled courses; and 17) Important Dates.

OLD BUSINESS

Consider format for Board self-evaluation and community feedback survey

Due to COVID-19 and design-build interviews the board halted the self-evaluation process and community survey. The consensus of the Board was to move forward with the community survey process as follows:

1. Community Survey will be sent to the community via email on June 1, 2020
2. Board self-evaluation survey will be sent to the Board June 1, 2020
3. Community Survey and Board survey will close on June 15 2020
4. Results will be sent to the Board for review on June 15, 2020.
5. The Board will hold a special meeting on Wednesday, June 24, 2020 from 12-3pm

Set date for District Clerk Evaluation

The District Clerk evaluation will be held Wednesday, June 24, 2020 from 10:30-11:30. Board Chair Aaron Schwieterman has already sent the evaluation tool to the Board and asked for everyone to complete it by June 17, so he can prepare for the meeting.

Determine schedule and format for stay interviews

The Board discussed the stay interview process and the consensus was to move forward with stay interviews using the same format as last year. Vice Chair Julie Fleury will set up a schedule for stay interviews with the Trustees and then provide the staff with a Signup Genius. Julie will work with Carrie Fisher, District Clerk to communicate with the staff about appointment availability. The Board would like to offer virtual and in-person interviews for the staff.

NEW BUSINESS

Consider ratification of the Certified Master Agreement between Gallatin Gateway School and the Gallatin Gateway Education Association

Motion: Vice Chair Julie Fleury to ratify the 2020-2022 Certified Master Agreement between Gallatin Gateway School and the Gallatin Gateway Education Association.

Seconded: Trustee Carissa Paulson

Public Comment: Alec Nisbet

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Consider 2020-2021 Certified Staff Contracts- Renewal and/or Nonrenewal without cause

Motion: Vice Chair Julie Fleury to nonrenew without cause the non-tenured contract for Deborah Johnston for the 2020-2021 school year.

Seconded: Trustee Carissa Paulson

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Motion: Vice Chair Julie Fleury to renew the following certified staff contracts for 2020-2021:

Mike Coon	1.0 FTE	Chantel Jaeger	1.0 FTE
Alix Davis	1.0 FTE	Neal Krogstad	1.0 FTE
Ashley Davis	1.0 FTE	Jamie Poukish	1.0 FTE
Rochelle DeGroot	1.0 FTE	Ashley Senenfelder	1.0 FTE
Nicole Grafel	1.0 FTE	Jacki Yager	1.0 FTE
Jamie Hetherington	1.0 FTE		

Seconded: Trustee Mary Martin

Public Comment:

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Board Chair Aaron Schwieterman noted with the acceptance of this contract Chantel Jaeger and Ashley Senenfelder will be granted tenure with the District.

Consider Classified Staff Contract Renewals 2020-2021

Motion: Vice Chair Julie Fleury to approve the 2020-2021 classified contract renewals, salaries, and benefits as presented.

Name:	Position	20-21 Hourly wages/Salary
Jerry Lee	Bus Driver	\$17.12
Cheryl Brenner	Bus Driver	\$15.53
Carrie Fisher	District Clerk/Business Manager	\$64,575/year
Erica Clark	Administrative Secretary	\$18.28
Bobbie Jo Gunderson	Kitchen Manager	\$16.96
Brooke Savage	Kitchen Assistant	\$13.88
Madeline Herron	Paraprofessional	\$14.35
Madison Downs	Paraprofessional	\$14.35
Fraulein Jaffe	Assistant District Clerk	\$14.35
Janet Westlake	Paraprofessional	\$15.53
Christine Hodgson	Nurse Practitioner	\$25.09
Melissa Kuchynka	Adult Ed Coordinator	\$20.50

Second: Trustee Patti Ringo

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Hire: Summer Maintenance- Mike Coon

Motion: Trustee Mary Martin to hire Mike Coon at \$13/hour for a maximum of 300 hours from June 15, 2020 - August 13, 2020 to conduct general facility maintenance, as well as, update and maintain the district's technology, software, and network.

Second: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Consider Increase to Substitute Rate of Pay for 2020-2021

Motion: Vice Chair Julie Fleury to increase the substitute rate of pay for 2020-2021 to \$90/day and \$45 for ½ day effective July 1, 2020.

Second: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Consider 2020-2021 Non-resident Student attendance agreements

Motion: Vice Chair Julie Fleury to approve the following twenty-two (22) Discretionary Non-resident Student Attendance Agreements for the 2020-2021 school year:

Grade	Status	Home School District
1	Current	Belgrade
1	Current	Monforton
1	Current	Bozeman
2	Current	Belgrade
2	Current	Bozeman
2	Current	Bozeman
2	Current	Bozeman
3	Current	Bozeman
3	Current	Bozeman
3	Current	Bozeman
4	Current	Monforton
4	Current	Bozeman
5	Current	Belgrade
5	Current	Bozeman
6	Current	Monforton
6	Current	Bozeman
7	Current	Bozeman
7	Current	Bozeman
8	Current	Belgrade
8	Current	Bozeman
K	New	Bozeman
K	New	Bozeman

Second: Trustee Carissa Paulson

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Consider Request for Proposal (RFP) for Custodial Services beginning September 1, 2020

Motion: Vice Chair Julie Fleury to approve the RFP for Custodial Services.

Second: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Discuss and Consider End of the Year Budgetary Priorities

The Board consensus was to prioritize the year-end remaining general fund monies as follows:

1. Maximize fund reserves, especially General Fund
2. Compensated Absences Fund- minimum 25% up to \$2500 unless there is the possibility of transferring the maximum
3. Transfer up to \$5000 (or more if possible) to multi-district agreement for professional development, curriculum materials, or other District needs as they arise
4. Requisitions submitted by staff at the discretion of the Superintendent.

Public Comment: Alec Nisbet

Trustee Resolution Requesting County to Conduct Election(s)

Motion: Trustee Mary Martin to approve the following resolution:

BE IT RESOLVED, the Board of Trustees for School District No. 35, Gallatin County, State of Montana, requests that Gallatin County, State of Montana, conduct the elections for School District No. 35, Gallatin, County for all elections which may occur between July 1, 2020 and the May 4, 2021 annual school election (trustee and levy elections).

In accordance with 20-20-417, MCA, the county will perform the duties imposed on the trustees and the clerk of the district for school elections in 20-20-203, 20-20-313, and 20-20-401, and deliver to the trustees, for the purpose of canvassing the vote, the certified tally sheets and other items as provided in 13-15-301.

Other election duties not specified will be conducted by mutual agreement between the district clerk and the county election administrator.

Second: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Set dates for Special Work Sessions: Board Orientation & Training, Strategic Plan Review and 20-21 Goal Setting

The District Clerk will reach out to MSGIA to schedule the Board orientation & training with MTSBA for August 24, 2020 to begin at 3pm.

Strategic Plan review, board self-evaluation, and 20-21 goal setting will occur on June 24, 2020 from 12pm-3pm via Zoom.

COMMITTEE REPORTS

IBB Committee

Board Chair Aaron Schwieterman noted that he felt negotiations went very well and the contract ratified during this meeting will be in effect for two years. Therefore, no more meetings of the IBB committee are currently scheduled.

Professional Development Advisory Committee

Superintendent Keel noted that the committee meeting will be June 2, 2020 at 3:30pm via Zoom.

Building Committee

Superintendent Keel noted that the first committee meeting will be held on May 21, 2020 at 6pm via Zoom.

Next Meetings:


- Special Committee Meeting- May 21, 2020 at 6pm (building committee)
- Special Committee Meeting- June 5, 2020, at 10am (agenda setting)
- Special Meeting: June 24, 2020 at 10:30am (District Clerk Evaluation)
- Special Meeting: June 24, 3030 at 12pm (board self-evaluation and strategic plan)
- Regular Meeting- June 30, 2020 at 6pm

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 9:23pm.



Aaron Schwieterman, Board Chair



Carrie Fisher, District Clerk

Gallatin Gateway School

"Educating the Future"

100 Mill Street, PO Box 265, Gallatin Gateway, MT 59730

Phone: (406) 763-4415 Fax: (406) 763-4886

www.gallatingatewayschool.com

MEMO

TO: Gallatin Gateway Board of Trustees

FROM: Carrie Fisher, Business Manager

SUBJECT: Warrant Register Summary

DATE: May 18, 2020

Warrant Numbers (including Direct Deposit/ACH):

Claim (A/P) Warrants #'s:
#36534 - 36557

Electronic Payment:
-99755 - -99751

Voided Claim (A/P) Warrant #'s:
None

Payroll Warrant #'s:
#75678 - #75688

Direct Deposits/ACH #'s:
-88315 - -88345

Voided Payroll Warrant #'s:
None

Thank you.

GALLATIN GATEWAY ELEMENTARY
Claims and/or Payroll Checks List
For the Accounting Period: 5/20

Claims- ACCOUNTS PAYABLE

Check #	Type	Check	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-99755	E		1305 BMO MASTERCARD	1999.11	5/20	05/18/20	
-99754	E		1305 BMO MASTERCARD	165.56	5/20	05/18/20	
-99753	E		1305 BMO MASTERCARD	11.96	5/20	05/18/20	
-99752	E		1305 BMO MASTERCARD	556.41	5/20	05/18/20	
-99751	E		1305 BMO MASTERCARD	1592.25	5/20	05/18/20	
36534	SC		43 ALSCO-AMERICAN LINEN DIVISION	75.74	5/20	05/20/20	
36535	SC		102 BARGREEN ELLINGSON	81.86	5/20	05/20/20	
36536	SC		370 BOZEMAN ELITE COMMERCIAL CLEANING	3024.00	5/20	05/20/20	
36537	SC		1328 BRIDGER ANALYTICAL LAB, INC	28.00	5/20	05/20/20	
36538	SC		228 CENTURYLINK	307.13	5/20	05/20/20	
36539	SC		229 CENTURYLINK	13.18	5/20	05/20/20	
36540	SC		262 COMMERCIAL ENERGY OF MONTANA INC	407.49	5/20	05/20/20	
36541	SC		1337 CORE CONTROL	1436.54	5/20	05/20/20	
36542	SC		445 GALLATIN-MADISON SPECIAL ED. COOP	2834.00	5/20	05/20/20	
36543	SC		1173 GREAT FLOORS	95.00	5/20	05/20/20	
36544	SC		545 HOUSE OF CLEAN	704.31	5/20	05/20/20	
36545	SC		577 J&H INC	212.64	5/20	05/20/20	
36546	SC		1695 JOSETTE WALLACE	36.22	5/20	05/20/20	
36547	SC		1694 KATHERINE ALTZER	62.09	5/20	05/20/20	
36548	SC		485 MCCLURE, BOBBIE JO	29.33	5/20	05/20/20	
36549	SC		806 MTSBA - MONTANA SCHOOL BOARD ASSO	2822.00	5/20	05/20/20	
36550	SC		1697 NICOLE MCCONVILLE	35.00	5/20	05/20/20	
36551	SC		856 NORTHWESTERN ENERGY	1714.19	5/20	05/20/20	
36552	SC		1696 ROBERT DONAGHEY	70.00	5/20	05/20/20	
36553	SC		1110 SYSCO FOOD SERVICES OF MT	5378.35	5/20	05/20/20	
36554	SC		1131 THE CARRIAGE HOUSE CAR WASH	64.64	5/20	05/20/20	
36555	SC		666 THOMAS, LORRIE	100.00	5/20	05/20/20	
36556	SC		1506 THREE SEASONS, INC	95.00	5/20	05/20/20	
36557	SC		420 US FOODS	3828.36	5/20	05/20/20	

Claims Total # of Checks: 29 Total: 27780.36

Grand Total # of Checks: 29 Total: 27780.36

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
6	SHIPPING GLOVESAVER.COM	8.72*	20178	115	80	100-2600	610	145
7	BOTTLE SOAP Rubbermaid Commercial Products.com	88.00*	20179	115	80	100-2600	610	145
8	DRY ERASE MAGNETIC SCHOOL SPECIALTY INC.	51.99*	20180	115	80	100-1000	610	145
9	ADHESIVE MAGNETS SCHOOL SPECIALTY INC.	29.22*	20180	115	80	100-1000	610	145
10	BLUE BACKDROP AMAZON.COM	19.96*	20181	115	80	100-2321	610	145
11	SHIPPING AMAZON.COM	8.91*	20181	115	80	100-2321	610	145
12	POSTCARD 150 TICKETPRI NTI NG.COM	93.07*	20177	115	80	100-2321	610	145
13	DISCOUNT TICKETPRI NTI NG.COM	-13.96*	20177	115	80	100-2321	610	145
14	SHIPPING TICKETPRI NTI NG.COM	9.78*	20177	115	80	100-2321	610	145
		Total Check:		1,592.25				
36534S	43 ALSCO-AMERICAN LINEN DIVISION							
	2215	75.74						
1	1575211 05/04/20 LINENS-TOWELS	9.90*		101	80	100-2600	610	
2	1575211 05/04/20 LINENS-TOWELS	0.83*		110	80	100-2700	610	
3	1575211 05/04/20 LINENS-TOWELS	5.78*		112	80	910-3100	610	
4	1575386 05/04/20 LINES, MOPS, TOWELS, APRONS	35.54*		101	80	100-2600	610	
5	1575386 05/04/20 LINES, MOPS, TOWELS, APRONS	2.96*		110	80	100-2700	610	
6	1575386 05/04/20 LINES, MOPS, TOWELS, APRONS	20.73*		112	80	910-3100	610	
		Total Check:		75.74				
36535S	102 BARGREEN ELLINGSON							
	2212	81.86						
COVID-19 EXPENSES								
1	009464270 05/22/20 SANITIZER SPRAY COVID	81.48*		115	80	100-2600	610	145
2	009468452 05/22/20 SPRAY BOTTLES COVID	0.38*		115	80	100-2600	610	145
		Total Check:		81.86				
36536S	370 BOZEMAN ELITE COMMERCIAL CLEANING							
	2214	3,024.00						
1	2003 05/01/20 MONTHLY CUSTODIAL SERVICE	2,358.72		101	80	100-2600	433	
2	2003 05/01/20 MONTHLY CUSTODIAL SERVICE	604.80		110	80	100-2600	433	
3	2003 05/01/20 MONTHLY CUSTODIAL SERVICE	60.48		117	80	610-2600	433	
		Total Check:		3,024.00				

05/18/20
11:22:26

GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 5/20

Page: 6 of 8
Report ID: AP100W

* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount							
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj	
36544S	545 HOUSE OF CLEAN								
	2224	704.31							
	COVID-19 SUPPLIES								
1	256369 04/20/20 COVID SUPPLIES	704.31*		115	80	100-2600	610	145	
	COVID- HAND SOAP, PAPER TOWEL, HAND SANITIZER, TP								
	Total Check:	704.31							
36545S	577 J&H INC								
	2225	212.64							
	COVID-19- DISTANCE LEARNING EXPENSES								
1	584056 05/06/20 COPIER- MAIN OFFICE	212.64		101	80	100-2300	550		
	Total Check:	212.64							
36546S	1695 JOSETTE WALLACE								
	2234	36.22							
1	05/15/20 REFUND-ADULT ED FLORAL WATERCO	35.00		117		1340			
2	05/15/20 REFUND-ADULT ED FLORAL WATERCO	1.22		115		1900		145	
	Total Check:	36.22							
36547S	1694 KATHERINE ALTIZER								
	2213	62.09							
1	05/03/20 REFUND- ADULT ED WATERCOLOR	60.00		117		1340			
2	05/03/20 REFUND- ADULT ED WATERCOLOR	2.09		115		1900		145	
	Total Check:	62.09							
36548S	485 MCCLURE, BOBBIE JO								
	2223	29.33							
1	04/30/20 REIMBURSEMENT- FOOD	29.33*		112	80	910-3100	630		
	Total Check:	29.33							
36549S	806 MTSBA - MONTANA SCHOOL BOARD								
	2226	2,822.00							
1	0003277 12/31/19 RFQ- REMAINING BALANCE	0.50*		101	80	100-2300	332		
2	0004176 04/30/20 CONTRACT REVIEW- CT/MARTEL	2,821.50*		101	80	100-2300	332		
	Total Check:	2,822.00							
36550S	1697 NICOLE MCCONVILLE								
	2236	35.00							
	RECEIPT #557472								
1	05/14/20 REFUND-TRACK FEES- JUDAH	35.00		184		1705			
	Total Check:	35.00							

* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
36554S	1131 THE CARRIAGE HOUSE CAR WASH							
2230		64.64						
1	4340 04/30/20 CAR WASH- BUS	64.64		110	80	100-2740	440	
	Total Check:	64.64						
36555S	666 THOMAS, LORRIE							
2231		100.00						
1	04/28/20 BACTERIOLOGICAL WATER TEST	98.00*		101	80	100-2600	421	
2	04/28/20 BACTERIOLOGICAL WATER TEST	2.00*		117	80	610-2600	421	
	Total Check:	100.00						
36556S	1506 THREE SEASONS, INC							
2232		95.00						
1	1887 05/01/20 SNOW REMOVAL- APRIL 16	71.25		101	80	100-2630	432	
2	1887 05/01/20 SNOW REMOVAL- APRIL 16	23.75		110	80	100-2630	432	
	Total Check:	95.00						
36557S	420 US FOODS							
2233		3,828.36						
1	5878103 04/24/20 FOOD	200.00*		101	80	910-3100	630	
2	5878103 04/24/20 FOOD	466.69*		112	80	910-3100	630	
3	5878103 04/24/20 SUPPLIES- COVID	87.43*		115	80	910-3100	610	145
	COVID							
4	5876102 04/17/20 FOOD	158.08*		101	80	910-3100	630	
5	5876102 04/17/20 FOOD	368.87*		112	80	910-3100	630	
6	5874203 04/10/20 FOOD	117.26*		101	80	910-3100	630	
7	5874203 04/10/20 FOOD	273.60*		112	80	910-3100	630	
8	5874203 04/10/20 SUPPLIES-COVID	454.64*		115	80	910-3100	610	145
	COVID							
9	5882791 05/08/20 FOOD	240.45*		101	80	910-3100	630	
10	5882791 05/08/20 FOOD	561.06*		112	80	910-3100	630	
11	5882791 05/08/20 SUPPLIES	39.38*		112	80	910-3100	610	
12	5880347 05/01/20 FOOD	240.23*		101	80	910-3100	630	
13	5880347 05/01/20 FOOD	560.55*		112	80	910-3100	630	
14	5880347 05/01/20 SUPPLIES-COVID	60.12*		115	80	910-3100	610	145
	COVID							
	Total Check:	3,828.36						
	# of Claims	30	Total :	27,780.36				

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

101 GENERAL

Program-Functi on-Obj ect	Comml tted Current Month	Comml tted YTD	Original Appropriation	Current Appropriation	Aval iable Appropriation	% Comml tted
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
250 WORKERS' COMPENSATION	0.00	56.45	0.00	0.00	-56.45	*** %
Function Total:	0.00	56.45	0.00	0.00	-56.45	*** %
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	0.00	282.75	0.00	0.00	-282.75	*** %
531 COMMUNICATIONS- TELEPHONE	0.00	487.44	0.00	0.00	-487.44	*** %
810 DUES AND FEES	37.00	111.00	0.00	0.00	-111.00	*** %
Function Total:	37.00	881.19	0.00	0.00	-881.19	*** %
2500 BUSINESS SERVICES						
610 SUPPLIES	0.00	114.36	0.00	0.00	-114.36	*** %
Function Total:	0.00	114.36	0.00	0.00	-114.36	*** %
Program Total:	37.00	1,052.00	0.00	0.00	-1,052.00	*** %
Program Group Total:	37.00	1,052.00	0.00	0.00	-1,052.00	*** %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
117 PARAPROFESSIONALS	0.00	18.20	0.00	0.00	-18.20	*** %
122 SUBSTITUTE TEACHERS	0.00	9,860.00	8,000.00	8,000.00	-1,860.00	123 %
150 STIPEND	55.00	1,897.50	1,500.00	1,500.00	-397.50	126 %
190 LEAVE - PAY	0.00	0.00	15,000.00	15,000.00	15,000.00	0 %
220 TRS	0.00	68.13	0.00	0.00	-68.13	*** %
250 WORKERS' COMPENSATION	0.27	46.27	0.00	0.00	-46.27	*** %
260 HEALTH INS	613.24	5,563.81	0.00	0.00	-5,563.81	*** %
330 OTHER PROFESSIONAL SERVICES	0.00	3,750.00	5,000.00	5,000.00	1,250.00	75 %
340 TECHNICAL SERVICES	0.00	125.00	0.00	0.00	-125.00	*** %
540 ADVERTISING	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	5,500.00	5,500.00	5,500.00	0 %
583 INSERVICE	0.00	595.00	0.00	0.00	-595.00	*** %
610 SUPPLIES	0.00	4,789.50	6,000.00	6,000.00	1,210.50	79 %
640 BOOKS	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
660 MINOR EQUIPMENT	0.00	1,230.00	2,500.00	2,500.00	1,270.00	49 %
680 COMPUTER SOFTWARE	0.00	17,710.61	20,000.00	20,000.00	2,289.39	88 %
682 SUPPLIES- TECHNOLOGY	0.00	170.82	0.00	0.00	-170.82	*** %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
810 DUES AND FEES	0.00	1,416.00	500.00	500.00	-916.00	283 %
Function Total:	668.51	47,240.84	77,000.00	77,000.00	29,759.16	61 %
2100 STUDENTS						
610 SUPPLIES	0.00	0.00	175.00	175.00	175.00	0 %
Function Total:	0.00	0.00	175.00	175.00	175.00	0 %
2112 ATTENDANCE SERVICES						
610 SUPPLIES	0.00	0.00	100.00	100.00	100.00	0 %
Function Total:	0.00	0.00	100.00	100.00	100.00	0 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2321 SUPERINTENDENT SERVICES						
111 ADMINISTRATIVE SALARY	5,320.00	53,200.00	58,520.00	58,520.00	5,320.00	90 %
115 OFFICE/CLERICAL SALARY	2,635.98	29,971.46	33,968.00	33,968.00	3,996.54	88 %
125 SUBSTITUTE- OFFICE/CLERICAL	0.00	0.00	1,575.00	1,575.00	1,575.00	0 %
190 LEAVE - PAY	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
250 WORKERS' COMPENSATION	38.80	298.19	483.00	483.00	184.81	61 %
260 HEALTH INS	961.10	9,974.16	12,270.00	12,270.00	2,295.84	81 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	894.23	3,000.00	3,000.00	2,105.77	29 %
610 SUPPLIES	0.00	603.55	250.00	250.00	-353.55	241 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
810 DUES AND FEES	0.00	2,511.51	2,500.00	2,500.00	-11.51	100 %
Function Total:	8,955.88	97,453.10	116,766.00	116,766.00	19,312.90	83 %
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARY	3,412.50	41,598.19	44,000.00	44,000.00	2,401.81	94 %
115 OFFICE/CLERICAL SALARY	252.52	6,669.83	9,009.00	9,009.00	2,339.17	74 %
190 LEAVE - PAY	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
250 WORKERS' COMPENSATION	17.87	177.43	275.00	275.00	97.57	64 %
260 HEALTH INS	207.18	1,174.03	1,912.00	1,912.00	737.97	61 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
340 TECHNICAL SERVICES	0.00	500.00	500.00	500.00	0.00	100 %
532 POSTAGE	0.00	0.00	50.00	50.00	50.00	0 %
550 PRINTING/DUPLICATION	0.00	278.24	400.00	400.00	121.76	69 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	639.79	1,500.00	1,500.00	860.21	42 %
610 SUPPLIES	0.00	203.38	250.00	250.00	46.62	81 %
660 MINOR EQUIPMENT	0.00	754.71	2,300.00	2,300.00	1,545.29	32 %
680 COMPUTER SOFTWARE	0.00	8,120.95	8,500.00	8,500.00	379.05	95 %
682 SUPPLIES- TECHNOLOGY	0.00	39.99	0.00	0.00	-39.99	*** %
810 DUES AND FEES	0.00	284.37	1,000.00	1,000.00	715.63	28 %
Function Total:	3,890.07	60,440.91	79,196.00	79,196.00	18,755.09	76 %
2600 OPERATIONS & MAINTENANCE						
114 CUSTODIAL SALARY	0.00	4,855.50	5,500.00	5,500.00	644.50	88 %
120 TEMPORARY SALARIES	0.00	597.50	600.00	600.00	2.50	99 %
250 WORKERS' COMPENSATION	0.00	26.00	50.00	50.00	24.00	52 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	500.00	500.00	500.00	0 %
410 POWER - LIGHTS	96.50	1,175.63	1,103.00	1,103.00	-72.63	106 %
411 NATURAL GAS	1,018.67	10,961.75	12,127.00	12,127.00	1,165.25	90 %
412 ELECTRICITY	687.32	10,911.28	15,986.00	15,986.00	5,074.72	68 %
420 OTHER UTILITY SERVICES- SEWER	893.04	9,823.44	10,717.00	10,717.00	893.56	91 %
421 WATER TESTS	125.44	3,285.92	1,800.00	1,800.00	-1,485.92	182 %
431 DISPOSAL SERVICE	117.92	3,162.06	4,085.00	4,085.00	922.94	77 %
433 CUSTODIAL SERVICES	2,358.72	25,721.28	33,300.00	33,300.00	7,578.72	77 %
440 REPAIR AND MAINTENANCE SERVICE	1,436.54	37,174.03	20,000.00	20,000.00	-17,174.03	185 %
520 INSURANCE	0.00	10,006.10	10,006.00	10,006.00	-0.10	100 %
610 SUPPLIES	152.38	8,433.19	6,000.00	6,000.00	-2,433.19	140 %
810 DUES AND FEES	0.00	580.00	1,500.00	1,500.00	920.00	38 %
Function Total:	6,886.53	126,713.68	123,274.00	123,274.00	-3,439.68	102 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
700						
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
119 OTHER SUPERVISORY SALARIES	500.00	4,500.00	5,000.00	5,000.00	500.00	90 %
150 STIPEND	0.00	4,800.00	9,900.00	9,900.00	5,100.00	48 %
250 WORKERS' COMPENSATION	2.44	23.46	80.00	80.00	56.54	29 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	125.00	0.00	0.00	-125.00	*** %
Function Total:	502.44	9,448.46	14,980.00	14,980.00	5,531.54	63 %
3501 ATHLETICS- VOLLEYBALL						
150 STIPEND	0.00	1,900.00	0.00	0.00	-1,900.00	*** %
250 WORKERS' COMPENSATION	0.00	9.07	0.00	0.00	-9.07	*** %
Function Total:	0.00	1,909.07	0.00	0.00	-1,909.07	*** %
3502 ATHLETICS- GIRLS BASKETBALL						
150 STIPEND	0.00	800.00	0.00	0.00	-800.00	*** %
250 WORKERS' COMPENSATION	0.00	3.82	0.00	0.00	-3.82	*** %
Function Total:	0.00	803.82	0.00	0.00	-803.82	*** %
Program Total:	502.44	12,161.35	14,980.00	14,980.00	2,818.65	81 %
Program Group Total:	502.44	12,343.11	15,595.00	15,595.00	3,251.89	79 %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
116 COOKS	1,343.57	5,248.57	17,435.00	17,435.00	12,186.43	30 %
126 SUBSTITUTE COOKS	0.00	90.00	300.00	300.00	210.00	30 %
250 WORKERS' COMPENSATION	82.78	178.96	1,171.00	1,171.00	992.04	15 %
260 HEALTH INS	127.50	510.02	1,290.00	1,290.00	779.98	39 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	150.00	150.00	150.00	0 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	85.00	0.00	0.00	-85.00	*** %
540 ADVERTISING	0.00	0.00	150.00	150.00	150.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	200.00	200.00	200.00	0 %
610 SUPPLIES	11.99	145.33	300.00	300.00	154.67	48 %
630 FOOD	956.02	11,660.77	5,156.00	5,156.00	-6,504.77	226 %
660 MINOR EQUIPMENT	0.00	1,341.12	0.00	0.00	-1,341.12	*** %
810 DUES AND FEES	0.00	201.00	0.00	0.00	-201.00	*** %
Function Total:	2,521.86	19,460.77	26,152.00	26,152.00	6,691.23	74 %
Program Total:	2,521.86	19,460.77	26,152.00	26,152.00	6,691.23	74 %
999 UNDISTRIBUTED						
9999 UNDISTRIBUTED						
892 Prior Period Adjustment	0.00	-32.51	0.00	0.00	32.51	*** %
Function Total:	0.00	-32.51	0.00	0.00	32.51	*** %
Program Total:	0.00	-32.51	0.00	0.00	32.51	*** %
Program Group Total:	2,521.86	19,428.26	26,152.00	26,152.00	6,723.74	74 %
Org Total:	30,170.47	412,029.63	510,013.00	510,013.00	97,983.37	80 %
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
150 STIPEND	0.00	600.00	750.00	750.00	150.00	80 %
250 WORKERS' COMPENSATION	1.22	4.09	0.00	0.00	-4.09	*** %
260 HEALTH INS	0.00	54.72	0.00	0.00	-54.72	*** %
340 TECHNICAL SERVICES	550.00	550.00	0.00	0.00	-550.00	*** %
Function Total:	551.22	1,208.81	750.00	750.00	-458.81	161 %
Program Total:	551.22	1,208.81	750.00	750.00	-458.81	161 %
Program Group Total:	551.22	1,208.81	750.00	750.00	-458.81	161 %
Org Total:	44,491.58	404,077.90	550,531.00	550,531.00	146,453.10	73 %
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	11,923.04	107,307.27	143,076.00	143,076.00	35,768.73	75 %
117 PARAPROFESSIONALS	887.00	10,298.39	12,760.00	12,760.00	2,461.61	80 %
250 WORKERS' COMPENSATION	62.47	399.09	838.00	838.00	438.91	47 %
260 HEALTH INS	1,803.48	15,198.34	21,459.00	21,459.00	6,260.66	70 %
610 SUPPLIES	0.00	228.98	4,000.00	4,000.00	3,771.02	5 %
650 PERIODICALS	0.00	34.00	100.00	100.00	66.00	34 %
680 COMPUTER SOFTWARE	0.00	0.00	500.00	500.00	500.00	0 %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
810 DUES AND FEES	0.00	140.98	0.00	0.00	-140.98	*** %
Function Total:	14,675.99	133,607.05	183,733.00	183,733.00	50,125.95	72 %
2100 STUDENTS						
113 PROFESSIONAL-OTHER CERTIFIED S	120.48	120.48	0.00	0.00	-120.48	*** %
250 WORKERS' COMPENSATION	0.59	4.26	10.00	10.00	5.74	42 %
260 HEALTH INS	7.47	37.35	0.00	0.00	-37.35	*** %
Function Total:	128.54	162.09	10.00	10.00	-152.09	*** %
2120 GUIDANCE PROGRAM						
113 PROFESSIONAL-OTHER CERTIFIED S	1,029.61	9,266.49	12,355.00	12,355.00	3,088.51	75 %
250 WORKERS' COMPENSATION	5.02	31.62	65.00	65.00	33.38	48 %
260 HEALTH INS	146.90	1,335.52	1,902.00	1,902.00	566.48	70 %
Function Total:	1,181.53	10,633.63	14,322.00	14,322.00	3,688.37	74 %
2150 Speech Pathology & Audiology Services						
330 OTHER PROFESSIONAL SERVICES	0.00	431.25	0.00	0.00	-431.25	*** %
Function Total:	0.00	431.25	0.00	0.00	-431.25	*** %
2225 LIBRARY SERVICES						
113 PROFESSIONAL-OTHER CERTIFIED S	556.76	5,010.81	6,681.00	6,681.00	1,670.19	75 %
250 WORKERS' COMPENSATION	2.72	17.12	35.00	35.00	17.88	48 %
260 HEALTH INS	84.31	750.94	1,131.00	1,131.00	380.06	66 %
610 SUPPLIES	0.00	169.07	0.00	0.00	-169.07	*** %
640 BOOKS	0.00	88.56	0.00	0.00	-88.56	*** %
Function Total:	643.79	6,036.50	7,847.00	7,847.00	1,810.50	76 %
Program Total:	16,629.85	150,870.52	205,912.00	205,912.00	55,041.48	73 %
Program Group Total:	16,629.85	150,870.52	205,912.00	205,912.00	55,041.48	73 %

110 TRANSPORTATION

Program-Functlon-Obj ect	Commltted Current Month	Commltted YTD	Original Appropriation	Current Appropriation	Aval lable Appropriation	% Commltted
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINI STRATION						
530 COMMUNI CATIONS- INTERNET SERVICE	0.00	84.82	0.00	0.00	-84.82	*** %
531 COMMUNI CATIONS- TELEPHONE	0.00	166.92	0.00	0.00	-166.92	*** %
Functlon Total:	0.00	251.74	0.00	0.00	-251.74	*** %
Program Total:	0.00	251.74	0.00	0.00	-251.74	*** %
Program Group Total:	0.00	251.74	0.00	0.00	-251.74	*** %
80 DI STRI CT						
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINI STRATION						
530 COMMUNI CATIONS- INTERNET SERVICE	171.44	870.41	2,000.00	2,000.00	1,129.59	43 %
531 COMMUNI CATIONS- TELEPHONE	80.08	724.04	1,300.00	1,300.00	575.96	55 %
Functlon Total:	251.52	1,594.45	3,300.00	3,300.00	1,705.55	48 %
2321 SUPERI NTENDENT SERVI CES						
111 ADMINI STRATI VE SALARY	1,381.82	13,818.20	15,200.00	15,200.00	1,381.80	90 %
115 OFFI CE/CLERI CAL SALARY	470.72	5,243.47	6,066.00	6,066.00	822.53	86 %
250 WORKERS' COMPENSATI ON	9.03	68.06	111.00	111.00	42.94	61 %
260 HEALTH INS	209.81	2,133.12	2,336.00	2,336.00	202.88	91 %
Functlon Total:	2,071.38	21,262.85	23,713.00	23,713.00	2,450.15	89 %
2500 BUSI NESS SERVI CES						
111 ADMINI STRATI VE SALARY	1,575.00	18,293.57	18,900.00	18,900.00	606.43	96 %
115 OFFI CE/CLERI CAL SALARY	116.55	3,078.39	4,158.00	4,158.00	1,079.61	74 %
160 SICK LEAVE TERMINATI ON PAY	0.00	0.00	500.00	500.00	500.00	0 %
170 VACATI ON PAY	0.00	0.00	500.00	500.00	500.00	0 %
250 WORKERS' COMPENSATI ON	8.25	77.72	122.00	122.00	44.28	63 %
260 HEALTH INS	95.63	541.90	65.00	65.00	-476.90	833 %
810 DUES AND FEES	0.00	20.60	0.00	0.00	-20.60	*** %
Functlon Total:	1,795.43	22,012.18	24,245.00	24,245.00	2,232.82	90 %
2600 OPERATI ONS & MAI NTENANCE						
330 OTHER PROFESSI ONAL SERVI CES	0.00	55.00	0.00	0.00	-55.00	*** %
410 POWER - LI GHTS	100.53	1,224.67	1,000.00	1,000.00	-224.67	122 %
412 ELECTRI CI TY	176.23	2,797.77	34.00	34.00	-2,763.77	*** %
431 DI SPOSAL SERVI CE	13.40	296.83	700.00	700.00	403.17	42 %
433 CUSTODI AL SERVI CES	604.80	6,595.20	7,248.00	7,248.00	652.80	90 %
Functlon Total:	894.96	10,969.47	8,982.00	8,982.00	-1,987.47	122 %
2630 GROUNDS- CARE AND UPKEEP						
432 SNOW PLOWI NG SERVI CES	23.75	1,076.25	1,200.00	1,200.00	123.75	89 %
Functlon Total:	23.75	1,076.25	1,200.00	1,200.00	123.75	89 %
2700 STUDENT TRANSPORTATI ON						
118 BUS DRI VERS	2,328.36	19,458.97	23,857.00	23,857.00	4,398.03	81 %
128 SUBSTI TUTE BUS DRI VER	0.00	0.00	257.00	257.00	257.00	0 %
180 BONUS	0.00	0.00	1,360.00	1,360.00	1,360.00	0 %
190 LEAVE - PAY	0.00	0.00	800.00	800.00	800.00	0 %
250 WORKERS' COMPENSATI ON	143.46	863.32	2,000.00	2,000.00	1,136.68	43 %
260 HEALTH INS	147.12	626.89	3,500.00	3,500.00	2,873.11	17 %
330 OTHER PROFESSI ONAL SERVI CES	0.00	0.00	650.00	650.00	650.00	0 %

111 BUS DEPRECIATION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2700 STUDENT TRANSPORTATION						
740 MAJOR EQUIPMENT REPLACEMENT	0.00	80,810.87	117,135.00	117,135.00	36,324.13	68 %
Function Total:	0.00	80,810.87	117,135.00	117,135.00	36,324.13	68 %
Program Total:	0.00	80,810.87	117,135.00	117,135.00	36,324.13	68 %
Program Group Total:	0.00	80,810.87	117,135.00	117,135.00	36,324.13	68 %
Org Total:		80,810.87	117,135.00	117,135.00	36,324.13	68 %
Fund Total:	0.00	80,810.87	117,135.00	117,135.00	36,324.13	68 %

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112-162 CERTIFIED SALARIES	0.00	0.00	66.00	66.00	66.00	0 %
FSA Excess						
112-426 CERTIFIED SALARIES	0.00	0.00	6,256.00	6,256.00	6,256.00	0 %
REAP (FY19)						
117-162 PARAPROFESSIONALS	0.00	0.00	39.00	39.00	39.00	0 %
FSA Excess						
210-426 SOCIAL SECURITY AND MEDICARE	0.00	0.00	463.00	463.00	463.00	0 %
REAP (FY19)						
220-426 TRS	0.00	0.00	561.00	561.00	561.00	0 %
REAP (FY19)						
240-426 UNEMPLOYMENT	0.00	0.00	30.00	30.00	30.00	0 %
REAP (FY19)						
250-426 WORKERS' COMPENSATION	0.00	0.00	31.00	31.00	31.00	0 %
REAP (FY19)						
260-162 HEALTH INS	0.00	91.50	8,167.00	8,167.00	8,075.50	1 %
FSA Excess						
260-426 HEALTH INS	0.00	0.00	1,121.00	1,121.00	1,121.00	0 %
REAP (FY19)						
Function Total:	0.00	91.50	16,734.00	16,734.00	16,642.50	0 %
2100 STUDENTS						
113-166 PROFESSIONAL-OTHER CERTIFIED S	0.00	0.00	783.00	783.00	783.00	0 %
NURSE						
220-166 TRS	0.00	0.00	70.00	70.00	70.00	0 %
NURSE						
260-162 HEALTH INS	0.00	0.00	324.00	324.00	324.00	0 %
FSA Excess						
Function Total:	0.00	0.00	1,177.00	1,177.00	1,177.00	0 %
2120 GUIDANCE PROGRAM						
260-162 HEALTH INS	0.00	0.00	366.00	366.00	366.00	0 %
FSA Excess						
Function Total:	0.00	0.00	366.00	366.00	366.00	0 %
2225 LIBRARY SERVICES						
260-162 HEALTH INS	0.00	0.00	180.00	180.00	180.00	0 %
FSA Excess						
Function Total:	0.00	0.00	180.00	180.00	180.00	0 %
2400 SCHOOL ADMINISTRATION						
260-162 HEALTH INS	0.00	0.00	258.00	258.00	258.00	0 %
FSA Excess						
Function Total:	0.00	0.00	258.00	258.00	258.00	0 %
2500 BUSINESS SERVICES						
260-162 HEALTH INS	0.00	223.50	2,616.00	2,616.00	2,392.50	8 %
FSA Excess						
Function Total:	0.00	223.50	2,616.00	2,616.00	2,392.50	8 %

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
118-710 BUS DRIVERS	0.00	-295.40	0.00	0.00	295.40	*** %
FIELD TRIPS						
Function Total:	0.00	-295.40	0.00	0.00	295.40	*** %
Program Total:	0.00	-295.40	0.00	0.00	295.40	*** %
Program Group Total:	0.00	-295.40	0.00	0.00	295.40	*** %
800						
840 AFTERSCHOOL PROGRAM						
3300 COMMUNITY SERVICES- AFTERSCHOOL PROGRAM						
117-202 PARAPROFESSIONALS	0.00	0.00	18,360.00	18,360.00	18,360.00	0 %
AFTERSCHOOL PROGRAM						
250-202 WORKERS' COMPENSATION	0.00	0.00	92.00	92.00	92.00	0 %
AFTERSCHOOL PROGRAM						
260-162 HEALTH INS	0.00	0.00	2,042.00	2,042.00	2,042.00	0 %
FSA Excess						
Function Total:	0.00	0.00	20,494.00	20,494.00	20,494.00	0 %
Program Total:	0.00	0.00	20,494.00	20,494.00	20,494.00	0 %
Program Group Total:	0.00	0.00	20,494.00	20,494.00	20,494.00	0 %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
260-162 HEALTH INS	0.00	0.00	2,269.00	2,269.00	2,269.00	0 %
FSA Excess						
Function Total:	0.00	0.00	2,269.00	2,269.00	2,269.00	0 %
Program Total:	0.00	0.00	2,269.00	2,269.00	2,269.00	0 %
Program Group Total:	0.00	0.00	2,269.00	2,269.00	2,269.00	0 %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
260-162 HEALTH INS	95.15	5,763.85	0.00	0.00	-5,763.85	*** %
FSA Excess						
330-137 OTHER PROFESSIONAL SERVICES	0.00	937.50	0.00	0.00	-937.50	*** %
ART DONATIONS						
330-145 OTHER PROFESSIONAL SERVICES	0.00	800.00	0.00	0.00	-800.00	*** %
MISC.						
610-105 SUPPLIES	0.00	125.95	0.00	0.00	-125.95	*** %
1ST GRADE BLESSING BAGS						
610-110 SUPPLIES	0.00	130.44	0.00	0.00	-130.44	*** %
MEDI CAID- MAC REIMBURSEMENT						
610-112 SUPPLIES	0.00	46.01	0.00	0.00	-46.01	*** %
SNACK CART						
610-137 SUPPLIES	0.00	177.50	0.00	0.00	-177.50	*** %
ART DONATIONS						
610-145 SUPPLIES	246.77	246.77	0.00	0.00	-246.77	*** %
MISC.						

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINISTRATION						
810-110 DUES AND FEES	0.00	744.14	0.00	0.00	-744.14	*** %
MEDI CAID- MAC REIMBURSEMENT						
810-162 DUES AND FEES	0.00	320.00	0.00	0.00	-320.00	*** %
FSA Excess						
Function Total:	0.00	4,135.27	0.00	0.00	-4,135.27	*** %
2314 ELECTIONS						
610-110 SUPPLIES	0.00	18.99	0.00	0.00	-18.99	*** %
MEDI CAID- MAC REIMBURSEMENT						
610-145 SUPPLIES	0.00	76.99	0.00	0.00	-76.99	*** %
MISC.						
610-162 SUPPLIES	0.00	19.98	0.00	0.00	-19.98	*** %
FSA Excess						
Function Total:	0.00	115.96	0.00	0.00	-115.96	*** %
2321 SUPERINTENDENT SERVICES						
260-162 HEALTH INS	11.00	265.32	0.00	0.00	-265.32	*** %
FSA Excess						
610-110 SUPPLIES	0.00	286.29	0.00	0.00	-286.29	*** %
MEDI CAID- MAC REIMBURSEMENT						
610-145 SUPPLIES	552.26	567.25	0.00	0.00	-567.25	*** %
MISC.						
610-162 SUPPLIES	0.00	319.16	0.00	0.00	-319.16	*** %
FSA Excess						
810-145 DUES AND FEES	191.88	191.88	0.00	0.00	-191.88	*** %
MISC.						
Function Total:	755.14	1,629.90	0.00	0.00	-1,629.90	*** %
2400 SCHOOL ADMINISTRATION						
610-110 SUPPLIES	313.85	313.85	0.00	0.00	-313.85	*** %
MEDI CAID- MAC REIMBURSEMENT						
Function Total:	313.85	313.85	0.00	0.00	-313.85	*** %
2500 BUSINESS SERVICES						
260-162 HEALTH INS	11.50	1,378.50	0.00	0.00	-1,378.50	*** %
FSA Excess						
610-145 SUPPLIES	0.00	25.99	0.00	0.00	-25.99	*** %
MISC.						
Function Total:	11.50	1,404.49	0.00	0.00	-1,404.49	*** %
2580 TECHNOLOGY COORDINATOR						
260-162 HEALTH INS	1.10	29.90	0.00	0.00	-29.90	*** %
FSA Excess						
Function Total:	1.10	29.90	0.00	0.00	-29.90	*** %
2600 OPERATIONS & MAINTENANCE						
440-106 REPAIR AND MAINTENANCE SERVICE	0.00	1,300.00	0.00	0.00	-1,300.00	*** %
ART ROOM RENOVATION DONATIONS						
440-145 REPAIR AND MAINTENANCE SERVICE	0.00	232.30	0.00	0.00	-232.30	*** %
MISC.						
610-145 SUPPLIES	994.95	994.95	0.00	0.00	-994.95	*** %
MISC.						
Function Total:	994.95	2,527.25	0.00	0.00	-2,527.25	*** %

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
700						
Program Total:	0.00	5,217.28	0.00	0.00	-5,217.28	*** %
Program Group Total:	0.00	5,217.28	0.00	0.00	-5,217.28	*** %
800						
840 AFTERSCHOOL PROGRAM						
3300 COMMUNITY SERVICES- AFTERSCHOOL PROGRAM						
610-204 SUPPLIES	0.00	1,250.00	0.00	0.00	-1,250.00	*** %
LATER GATOR CHROMEBOOK DONATIONS						
660-204 MINOR EQUIPMENT	0.00	2,993.80	0.00	0.00	-2,993.80	*** %
LATER GATOR CHROMEBOOK DONATIONS						
Function Total:	0.00	4,243.80	0.00	0.00	-4,243.80	*** %
Program Total:	0.00	4,243.80	0.00	0.00	-4,243.80	*** %
Program Group Total:	0.00	4,243.80	0.00	0.00	-4,243.80	*** %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
260-162 HEALTH INS	13.20	1,818.80	0.00	0.00	-1,818.80	*** %
FSA Excess						
610-145 SUPPLIES	610.03	780.83	0.00	0.00	-780.83	*** %
MISC.						
660-110 MINOR EQUIPMENT	0.00	750.00	0.00	0.00	-750.00	*** %
MEDICAID- MAC REIMBURSEMENT						
Function Total:	623.23	3,349.63	0.00	0.00	-3,349.63	*** %
Program Total:	623.23	3,349.63	0.00	0.00	-3,349.63	*** %
Program Group Total:	623.23	3,349.63	0.00	0.00	-3,349.63	*** %
Org Total:	3,830.74	46,022.85			-46,022.85	*** %
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112-426 CERTIFIED SALARIES	0.00	520.17	0.00	0.00	-520.17	*** %
REAP (FY19)						
112-428 CERTIFIED SALARIES	520.17	4,161.38	0.00	0.00	-4,161.38	*** %
REAP (FY20)						
210-426 SOCIAL SECURITY AND MEDICARE	0.00	38.09	0.00	0.00	-38.09	*** %
REAP (FY19)						
210-428 SOCIAL SECURITY AND MEDICARE	38.09	304.73	0.00	0.00	-304.73	*** %
REAP (FY20)						
220-426 TRS	0.00	46.66	0.00	0.00	-46.66	*** %
REAP (FY19)						
220-428 TRS	47.18	389.82	0.00	0.00	-389.82	*** %
REAP (FY20)						
240-426 UNEMPLOYMENT	0.00	2.50	0.00	0.00	-2.50	*** %
REAP (FY19)						
240-428 UNEMPLOYMENT	2.29	18.51	0.00	0.00	-18.51	*** %
REAP (FY20)						
250-426 WORKERS' COMPENSATION	0.00	2.48	0.00	0.00	-2.48	*** %
REAP (FY19)						
250-428 WORKERS' COMPENSATION	2.54	13.50	0.00	0.00	-13.50	*** %
REAP (FY20)						

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
400						
420 TITLE I, PART A, IMPROVING BAS						
1000 INSTRUCTION						
220-427 TRS	172.50	1,662.23	0.00	0.00	-1,662.23	*** %
TITLE 1 (FY20)						
240-425 UNEMPLOYMENT	0.00	6.67	0.00	0.00	-6.67	*** %
TITLE 1 (FY19)						
240-427 UNEMPLOYMENT	8.38	78.92	0.00	0.00	-78.92	*** %
TITLE 1 (FY20)						
250-425 WORKERS' COMPENSATION	0.00	6.62	0.00	0.00	-6.62	*** %
TITLE 1 (FY19)						
250-427 WORKERS' COMPENSATION	9.27	56.70	0.00	0.00	-56.70	*** %
TITLE 1 (FY20)						
260-425 HEALTH INS	0.00	202.11	0.00	0.00	-202.11	*** %
TITLE 1 (FY19)						
260-427 HEALTH INS	333.99	2,300.68	0.00	0.00	-2,300.68	*** %
TITLE 1 (FY20)						
Function Total:	2,570.33	24,990.76	0.00	0.00	-24,990.76	*** %
Program Total:	2,570.33	24,990.76	0.00	0.00	-24,990.76	*** %
Program Group Total:	2,570.33	24,990.76	0.00	0.00	-24,990.76	*** %
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
610-145 SUPPLIES	0.00	221.58	0.00	0.00	-221.58	*** %
MISC.						
810-110 DUES AND FEES	0.00	60.00	0.00	0.00	-60.00	*** %
MEDICAID- MAC REIMBURSEMENT						
Function Total:	0.00	281.58	0.00	0.00	-281.58	*** %
Program Total:	0.00	281.58	0.00	0.00	-281.58	*** %
Program Group Total:	0.00	281.58	0.00	0.00	-281.58	*** %
800						
810 COMMUNITY SERVICE PROGRAMS						
3300 COMMUNITY SERVICES- AFTERSCHOOL PROGRAM						
610-202 SUPPLIES	0.00	559.49	0.00	0.00	-559.49	*** %
AFTERSCHOOL PROGRAM						
Function Total:	0.00	559.49	0.00	0.00	-559.49	*** %
Program Total:	0.00	559.49	0.00	0.00	-559.49	*** %
Program Group Total:	0.00	559.49	0.00	0.00	-559.49	*** %
Org Total:	3,278.04	39,089.54			-39,089.54	*** %
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
610-110 SUPPLIES	0.00	2,885.88	0.00	0.00	-2,885.88	*** %
MEDICAID- MAC REIMBURSEMENT						
610-115 SUPPLIES	0.00	1,500.00	0.00	0.00	-1,500.00	*** %
EXXON GRANT						
610-130 SUPPLIES	0.00	1,100.00	0.00	0.00	-1,100.00	*** %
TEXTBOOK						

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Aval lable Appropriation	% Committed
82 7-8 SCHOOL						
400						
420 TITLE I, PART A, IMPROVING BAS						
1000 INSTRUCTION						
220-427 TRS	67.08	646.44	0.00	0.00	-646.44	*** %
TITLE 1 (FY20)						
240-425 UNEMPLOYMENT	0.00	2.59	0.00	0.00	-2.59	*** %
TITLE 1 (FY19)						
240-427 UNEMPLOYMENT	3.26	30.66	0.00	0.00	-30.66	*** %
TITLE 1 (FY20)						
250-425 WORKERS' COMPENSATION	0.00	2.58	0.00	0.00	-2.58	*** %
TITLE 1 (FY19)						
250-427 WORKERS' COMPENSATION	3.61	22.06	0.00	0.00	-22.06	*** %
TITLE 1 (FY20)						
260-425 HEALTH INS	0.00	78.60	0.00	0.00	-78.60	*** %
TITLE 1 (FY19)						
260-427 HEALTH INS	129.90	894.72	0.00	0.00	-894.72	*** %
TITLE 1 (FY20)						
Function Total:	999.60	9,718.93	0.00	0.00	-9,718.93	*** %
Program Total:	999.60	9,718.93	0.00	0.00	-9,718.93	*** %
Program Group Total:	999.60	9,718.93	0.00	0.00	-9,718.93	*** %
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
582-110 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	52.90	0.00	0.00	-52.90	*** %
MEDICAID- MAC REIMBURSEMENT						
610-110 SUPPLIES	0.00	60.85	0.00	0.00	-60.85	*** %
MEDICAID- MAC REIMBURSEMENT						
610-145 SUPPLIES	0.00	383.89	0.00	0.00	-383.89	*** %
MISC.						
610-711 SUPPLIES	0.00	238.88	0.00	0.00	-238.88	*** %
DC FIELD TRIP						
810-110 DUES AND FEES	0.00	60.00	0.00	0.00	-60.00	*** %
MEDICAID- MAC REIMBURSEMENT						
810-710 DUES AND FEES	0.00	1,622.25	0.00	0.00	-1,622.25	*** %
FIELD TRIPS						
Function Total:	0.00	2,418.77	0.00	0.00	-2,418.77	*** %
Program Total:	0.00	2,418.77	0.00	0.00	-2,418.77	*** %
Program Group Total:	0.00	2,418.77	0.00	0.00	-2,418.77	*** %
Org Total:	999.60	20,731.03			-20,731.03	*** %
Fund Total:	8,108.38	105,863.02	79,660.00	79,660.00	-26,203.02	132 %

128 TECHNOLOGY FUNDS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	0.00	113.10	0.00	0.00	-113.10	*** %
Function Total:	0.00	113.10	0.00	0.00	-113.10	*** %
Program Total:	0.00	113.10	0.00	0.00	-113.10	*** %
Program Group Total:	0.00	113.10	0.00	0.00	-113.10	*** %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
680 COMPUTER SOFTWARE	0.00	1,160.00	2,500.00	2,500.00	1,340.00	46 %
682 SUPPLIES- TECHNOLOGY	0.00	925.83	954.00	954.00	28.17	97 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
Function Total:	0.00	2,085.83	4,954.00	4,954.00	2,868.17	42 %
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	228.58	1,160.54	1,600.00	1,600.00	439.46	72 %
Function Total:	228.58	1,160.54	1,600.00	1,600.00	439.46	72 %
2580 TECHNOLOGY COORDINATOR						
112 CERTIFIED SALARIES	1,150.57	10,355.11	13,807.00	13,807.00	3,451.89	74 %
250 WORKERS' COMPENSATION	5.61	35.34	66.00	66.00	30.66	53 %
260 HEALTH INS	121.78	1,076.10	1,425.00	1,425.00	348.90	75 %
Function Total:	1,277.96	11,466.55	15,298.00	15,298.00	3,831.45	74 %
2600 OPERATIONS & MAINTENANCE						
681 MAJOR COMPUTER SOFTWARE	0.00	5,775.00	0.00	0.00	-5,775.00	*** %
780 MAJOR TECHNOLOGY HARDWARE	0.00	5,721.46	0.00	0.00	-5,721.46	*** %
Function Total:	0.00	11,496.46	0.00	0.00	-11,496.46	*** %
Program Total:	1,506.54	26,209.38	21,852.00	21,852.00	-4,357.38	119 %
Program Group Total:	1,506.54	26,209.38	21,852.00	21,852.00	-4,357.38	119 %
Org Total:	1,506.54	26,209.38	21,852.00	21,852.00	-4,357.38	119 %
Fund Total:	1,506.54	26,322.48	21,852.00	21,852.00	-4,470.48	120 %

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 5 / 20

150 DEBT SERVICE

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
5100 DEBT SERVICE						
840 PRINCIPAL ON DEBT	0.00	0.00	111,260.00	111,260.00	111,260.00	0 %
850 INTEREST ON DEBT	0.00	3,855.00	8,000.00	8,000.00	4,145.00	48 %
860 AGENT FEES/ISSUANCE COSTS	0.00	350.00	500.00	500.00	150.00	70 %
Function Total:	0.00	4,205.00	119,760.00	119,760.00	115,555.00	3 %
Program Total:	0.00	4,205.00	119,760.00	119,760.00	115,555.00	3 %
Program Group Total:	0.00	4,205.00	119,760.00	119,760.00	115,555.00	3 %
Org Total:		4,205.00	119,760.00	119,760.00	115,555.00	3 %
Fund Total:	0.00	4,205.00	119,760.00	119,760.00	115,555.00	3 %



GALLATIN GATEWAY SCHOOL

TO: Gallatin Gateway School Board of Trustees

FROM: Carrie Fisher, Business Manager/Clerk

DATE: May 15, 2020

RE: Cash Reconciliation as of March 31, 2020

County Treasurer Cash vs Book Cash AS OF March 31, 2020

<u>Fund Name:</u>	<u>Fund #:</u>	<u>County Treasurer Cash:</u>	<u>Book Cash</u>	<u>Difference:</u>
General	101	\$150,810.20	\$150,810.20	\$0.00
Transportation	110	\$9,296.68	\$9,296.68	\$0.00
Bus Depreciation	111	\$24,095.82	\$24,095.82	\$0.00
Food	112	\$4,010.88	\$4,010.88	\$0.00
Tuition	113	\$1,367.43	\$1,367.43	\$0.00
Retirement	114	\$42,940.89	\$42,940.89	\$0.00
Miscellaneous	115	\$34,806.15	\$34,806.15	\$0.00
Adult Education	117	\$9,527.67	\$9,527.67	\$0.00
Compensated Absences	121	\$218.36	\$218.36	\$0.00
Technology	128	-\$8,660.19	-\$8,660.19	\$0.00
Flexibility	129	\$8,004.98	\$8,004.98	\$0.00
Debt Service	150	\$66,309.29	\$66,309.29	\$0.00
Building	160	\$2,112.41	\$2,112.41	\$0.00
Building Reserve	161	\$83,388.80	\$83,388.80	\$0.00
Endowment	181	\$1,490.46	\$1,490.46	\$0.00
Extra-Curricular	184	\$18,344.66	\$18,344.66	\$0.00
Payroll Clearing	186	\$7,147.04	\$7,147.04 *	\$0.00
Claims Clearing	187	-\$7,572.47	\$1,076.28 *	-\$8,648.75 **
Total		\$447,639.06	\$456,287.81	-\$8,648.75

* Equals Outstanding Warrants.

**BMO Charges- not reported to County in Monthly Transfers

Elizabeth Matthews
2483 Lasso Avenue
Bozeman, MT 59719
406-580-5986
Eboyle04@yahoo.com

May 15, 2020

Superintendent Keel and Gallatin Gateway Board of Trustees,

Please accept this letter of resignation from my teaching position at Gallatin Gateway School. My last day of employment will be on June 12, 2020.

Throughout my career at Gallatin Gateway, I have continuously worked on improving my practice to ensure student success. Working at Gallatin Gateway, I have been involved in numerous grants projects, most recently the Longitudinal Learning of Viable Argument in Mathematics for Adolescents (LLAMA). This, along with other grant projects and leadership roles such as the Teacher Leadership Institute, have provided me the opportunities to work in Washington D.C. on the Every Student Succeeds Act and Mentoring New Teachers across the United States. Taking 6th grade students to Yellowstone National Park for a week every year for the past 14 years is always a highlight.

In 2014, I was awarded the Presidential Award of Excellence in Mathematics and Science Teaching (PAEMST) in the science content area. I am currently the state PAEMST coordinator for Montana as well as, the President of the Montana Association of Presidential Awardees, where I mentor, recognize, and celebrate teachers from all across Montana.

Even with these awards, the best part of teaching is working with students every day. Instilling good study habits, supporting academic goals, and watching students succeed after they have left my classroom is what I am most proud of.

Thank you for the time I worked at Gallatin Gateway.

Sincerely,

Elizabeth Matthews

Certificate of Election of Trustee by Acclamation

THIS IS TO CERTIFY that at the Regular School Election of the Gallatin Gateway School District No. 35 of Gallatin County, State of Montana, held on the 5th day of May 2020,

JULIE FLEURY

Was duly elected by acclamation to fill the office of Trustee for the term of three years, beginning on the 20th day of May 2020, and ending at the Trustee organizational meeting in May 2023.

DATED this 20th day of May 2020.

Carrie Fisher
District Clerk

Aaron Schwieterman
Board Chairman

Gallatin Gateway School District #35, Gallatin County, State of Montana.

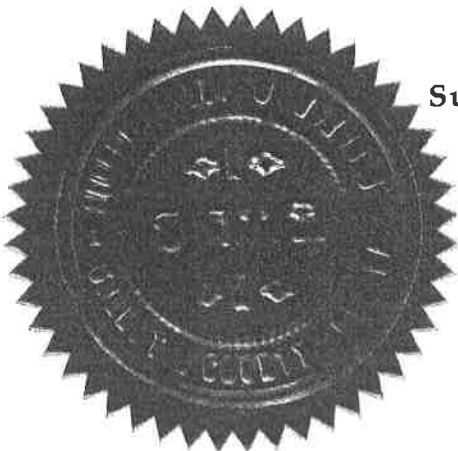
OATH OF OFFICE

I do solemnly swear that I will support, protect, and defend the Constitution of the United States, and the Constitution of the State of Montana, and that I will discharge the duties of my office with fidelity (so help me God).

Julie Fleury

Subscribed and sworn to me this 20th day of May 2020.

Matthew Henry
Gallatin County Superintendent of Schools



Certificate of Appointment

GREETINGS,

To the Gallatin County Superintendent of Schools,
Gallatin County, State of Montana.






THIS IS TO CERTIFY that at a Regular Meeting of the Trustees of the Gallatin Gateway School District No. 35 of Gallatin County, State of Montana, held on the 20th day of May 2020,

CARRIE FISHER

Was duly appointed to fill the office of

BUSINESS MANAGER/DISTRICT CLERK

As subscribed below by the Trustees of Gallatin Gateway School District.

Upon completion send to:
Gallatin County Superintendent of Schools.




Certificate of Election of Trustee by Acclamation

THIS IS TO CERTIFY that at the Regular School Election of the Gallatin Gateway School District No. 35 of Gallatin County, State of Montana, held on the 5th day of May 2020,

MARY MARTIN

Was duly elected by acclamation to fill the office of Trustee for the term of three years, beginning on the 20th day of May 2020, and ending at the Trustee organizational meeting in May 2023.

DATED this 20th day of May 2020.



Carrie Fisher
District Clerk

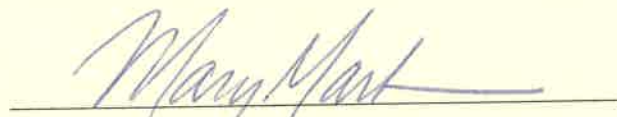


Aaron Schwieterman
Board Chairman

Gallatin Gateway School District #35, Gallatin County, State of Montana.

OATH OF OFFICE

I do solemnly swear that I will support, protect, and defend the Constitution of the United States, and the Constitution of the State of Montana, and that I will discharge the duties of my office with fidelity (so help me God).



Mary Martin

Subscribed and sworn to me this 20th day of May 2020.



Matthew Henry

Gallatin County Superintendent of Schools



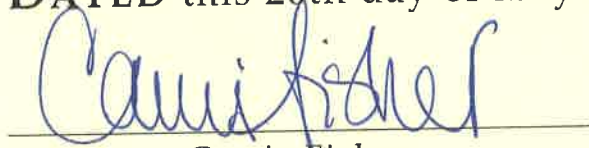
Certificate of Election of Trustee by Acclamation

THIS IS TO CERTIFY that at the Regular School Election of the Gallatin Gateway School District No. 35 of Gallatin County, State of Montana, held on the 5th day of May 2020,

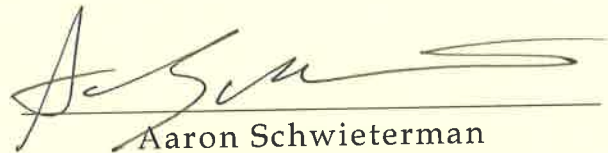
JULIE FLEURY

Was duly elected by acclamation to fill the office of Trustee for the term of three years, beginning on the 20th day of May 2020, and ending at the Trustee organizational meeting in May 2023.

DATED this 20th day of May 2020.



Carrie Fisher
District Clerk



Aaron Schwieterman
Board Chairman

Gallatin Gateway School District #35, Gallatin County, State of Montana.

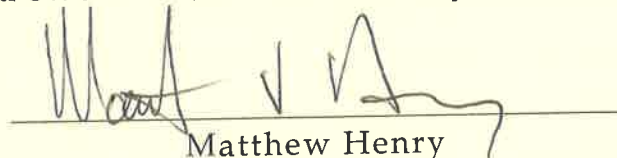
OATH OF OFFICE

I do solemnly swear that I will support, protect, and defend the Constitution of the United States, and the Constitution of the State of Montana, and that I will discharge the duties of my office with fidelity (so help me God).



Julie Fleury

Subscribed and sworn to me this 20th day of May 2020.



Matthew Henry

Gallatin County Superintendent of Schools



Certificate of Appointment

GREETINGS,

To the Gallatin County Superintendent of Schools,
Gallatin County, State of Montana.

THIS IS TO CERTIFY that at a Regular Meeting of the Trustees of the Gallatin Gateway School District No. 35 of Gallatin County, State of Montana, held on the 20th day of May 2020,

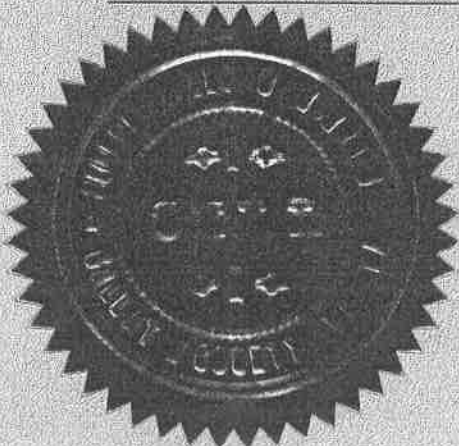
CARRIE FISHER

Was duly appointed to fill the office of

BUSINESS MANAGER/DISTRICT CLERK

As subscribed below by the Trustees of Gallatin Gateway School District.

_____	_____
_____	_____
_____	_____
_____	_____



*Upon completion send to:
Gallatin County Superintendent of Schools.*

May 20, 2020



SUPERINTENDENT REPORT

Theresa Keel

Safety

- Following the CDC Guidelines for COVID-19
 - MBI Team meeting to determine changes in school wide expectations in relation to COVID-19
 - Developing signage for Restrooms, water fountains, building accessibility, etc.
-
- Purchasing health safety supplies for all classrooms (non-contact thermometer, cough drops, band aids, distancing markers, etc).

#GGSGators



- Morning Hangouts
- Individual learning sessions w/teacher or instructional para
- Read-alouds

II. Students submit 80% of the required classwork assigned.

III. Students show 80% mastery of the class work submitted.

- Students will be able to resubmit work that does not show 80% mastery. We encourage the student to schedule a re-learning session with their teacher, prior to re-submission.
- School work is tracked through Google Classroom, not Powerschool.
- Student mastery of work will be assessed through a one-on-one video or telephone assessment with the teacher, based on the Montana Standards that have been taught during the 2nd semester of school.

Alternative 8th Grade Graduation	<ul style="list-style-type: none"> ● Phase 1 beyond May 22. 	<ul style="list-style-type: none"> ● 8th Grade Parent Group and Sponsor determines format
Summer Operations	<ul style="list-style-type: none"> ● Phase 1 	<ul style="list-style-type: none"> ● Only Staff, Board Members or contracted individuals allowed in building (deliveries are accepted outside, and staff members deliver inside) ● 4 Day Week for Staff on Site (M-Th7-5) ● Maintain CDC, temp checks, distancing, PPE for contracted individuals, etc.
Summer Operations	<ul style="list-style-type: none"> ● Phase 2, Phase 3 	<ul style="list-style-type: none"> ● Resume in-person Board and Committee meetings (up to 50 people) ● Normal Delivery activities resume ● 4 Day Week for Staff on Site (M-Th7:30am-6:00pm) ● Maintain CDC, temp checks, distancing, etc. including visitors
August 26, 27, 28 PIR	Phase 1	<ul style="list-style-type: none"> ● In-Person PD held in Cafeteria with 6Ft. Distance Guidelines and PPE. ● Virtual learning accommodations for High Risk Staff (as determined by physician indication) ● Maintain CDC, temp checks, distancing, etc.
August 26, 27, 28 PIR	<ul style="list-style-type: none"> ● Phase 2, Phase 3 	<ul style="list-style-type: none"> ● In-Person PD ● Virtual learning accommodations for High Risk Staff (as determined by physician indication) ● Maintain CDC, temp checks, distancing, etc.
August 30 Resumption of School	<ul style="list-style-type: none"> ● Phase 1 Option 1 	<ul style="list-style-type: none"> ● Continue Distance Learning model from 2019-2020 ● Update Proficiency Definition ● Teachers work from classroom ● Virtual teaching accommodations for High Risk Staff (as determined by physician indication) ● Maintain CDC, temp checks, distancing, etc. ● Extra School Activities continue to be suspended (field trips, athletics, after school programs, etc)
August 30 Resumption of School	<ul style="list-style-type: none"> ● Phase 1 Option 2 	<ul style="list-style-type: none"> ● Classes are half-size and students attend in person every-other day to maintain

McKibben Demographic Research, LLC

May 5, 2020

Ms. Theresa Keel
Superintendent
Gallatin Gateway School District
100 Mill Street
Gallatin Gateway MT, 59730

Dear Ms. Keel,

Please consider this letter a proposal for the following demographic work to be completed for the Gallatin Gateway School District. The work will include the following:

1. Population estimates/forecasts for the years 2015, 2020, 2025 and 2030 by age, sex, and total population for the Gallatin Gateway School District.
2. Enrollment forecasts by grade for the years 2020-2021 to 2029-2030, inclusive, for the Gallatin Gateway School District.
3. One written report summarizing the methodology, assumptions, and historical patterns used in the calculations of the forecasts the demographic profiles of each attendance area and the results of the forecasts.

The cost of this project will be \$1,500. This price includes all travel and materials expenses. If the district would like a Zoom presentation of the forecast results, there will be an additional \$250 charge. The project will be completed within 4 weeks of approval of contract and receiving final enrollment data.

If this proposal meets with your approval, we can begin work upon notification and receipt of five (5) previous years of enrollment data by grade for the school district, including the October 2019 ADM enrollment numbers.

If you need additional information, please do not hesitate to contact me. Thank you for considering us for this project.

Sincerely,

Jerome N. McKibben Ph.D.
Senior Demographer

FOOD SERVICE SUMMARY

2019-2020

	AVERAGE # OF STUDENTS PER DAY	AVERAGE % OF ELIGIBLE STUDENTS	AVERAGE # OF ADULTS PER DAY	AVERAGE COST/MEAL PER DAY
BREAKFAST	19.07	11.35%	0.53	\$2.55
COVID- BREAKFAST	21.50	12.80%	0	\$2.35
COVID- SFSP-BREAKFAST	66.36	39.50%	1.64	\$1.57
SECOND CHANCE BKFST	40.12	32.62%	n/a	\$1.64
LUNCH	121.58	72.37%	8.23	\$3.20
COVID- LUNCH	27.50	16.37%	2.00	\$8.51
COVID- SFSP-LUNCH	79.07	47.07%	4.86	\$4.12
K-2 SNACK	44.00	97.78%	n/a	\$0.28
AFTER SCHOOL SNACK	14.11	14.26%	n/a	\$0.79
COVID ASP SNACK	15.30	9.11%	n/a	\$0.32

OTHER INFO:

ENROLLMENT	168
3-8 ENROLLMENT	123 (2nd Chance Breakfast)
K-2 ENROLLMENT	45 (Snacks)
K-5 ENROLLMENT	99 (Later Gators)
BREAKFAST	\$1.75
LUNCH	\$2.95
K-2 SNACKS	\$50/YEAR PER STUDENT

Reimbursement Rates for Summer Food Service Program:

Breakfast	\$2.3750
Lunch	\$4.1525



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

4/22/2020

Carrie Fisher
Gallatin Gateway School District #35
PO Box 265
Gallatin Gateway, MT 59730

RE: MSGIA Self-Insured Property and Liability Renewal

Dear Carrie and School Board Members,

I am pleased to present for you the MSGIA self-insured Property and Liability renewal effective July 1, 2020. Thank you for your continued support of MSGIA's School Leaders Insurance Pool. You are part of a growing movement of 191 elementary and high school district members with more interested school districts joining each year. The overall MSGIA membership expands beyond 410 elementary and high school districts.

MSGIA has been assisting school districts with self-insured coverage solutions since 1989, 31 years! The 2020-2021 school year marks the beginning of its 13th year for the property and liability program. This program is continually evolving, offering new enhancements in coverage and risk management tools for our members.

Our pool has partnered with strong reinsurance carriers that support our program with excellent AM Best ratings.

The program is endorsed by the Montana School Boards Association and supported by thousands of committed school district employees and school board members.

Our coverage package includes critical elements for all school districts in Montana such as, deadly weapons event coverage, cyber liability, and replacement cost coverage for certain classes of buses and other autos. We are pleased to partner with our members to address these risks and provide coverage that helps our members respond if an event occurs.

Gallatin Gateway School District #35 is an important member of the MSGIA self-insured property and liability program. You have a voice in the coverage design, board management, and service offerings, because your voice matters. MSGIA strives to provide members with broad coverage, high service levels, and stable premiums, all at a competitive price.

Beginning its 32nd year of providing self-insurance solutions for its members, MSGIA is poised to continue to insure a bright future for Montana Public School Districts!



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

To:

Gallatin Gateway School District #35
Carrie Fisher
PO Box 265
Gallatin Gateway, MT 59730

PC Policy # PC-21-14050-1

**PROPERTY & LIABILITY INSURANCE
INVOICE**

Date	DESCRIPTION	TOTAL
7/1/2020	Property & Liability Insurance for period 7/1/2020 to 6/30/2021 Total Premium FY21 Multi-Line Discount Discounted Premium for FY21	\$17,074 <\$830> \$16,244
TOTAL DUE		\$16,244

Remit Total Due by **July 15, 2020**

A 1% late fee will apply for each month premium is not received by due date.

Make all checks payable to

MSGIA
PO Box 7029
Helena MT 59604

If you have any questions concerning this invoice, contact Jan Denke, 406.457.4500, jdenke@mtsba.org

Thank You



RENEWAL NOTICE SUMMARY

Gallatin Gateway School District #35
COVERAGE YEAR: JULY 1, 2020 – JUNE 30, 2021
MEMBER#: 014050

Coverage	2020-2021
Property/Boiler & Machinery	included
General Liability	included
School Board Legal Liability	included
Employment Practices Liability	included
Auto Coverage	included
Crime/Fidelity	included
Cyber	included
Deadly Weapons Event Coverage	included
School Board Trustee Travel AD & D	included
Net Premium	\$16,244

Exposure	2020-2021
Building Values	\$4,366,480
Content Values	\$905,000
Outdoor Property Value	\$50,000
Bus Values	\$195,000
Vehicle Values	\$
Mobile Equipment Values	\$10,000
# of Vehicles	2
# of Students	151
# of Employees	58



LOSSES BY COVERAGE TYPE

Gallatin Gateway School District #35

Location Name	Claim Count	Open	Closed	Total Incurred	Open Incurred	Closed Incurred
2020						
Property	3	0	3	10,884	0	10,884
2020 Total:	3	0	3	10,884	0	10,884
2019						
2019 Total:	0					
2018						
2018 Total:	0					
2017						
2017 Total:	0					
Grand Total:	3	0	3	10,884	0	10,884



CYBER COVERAGE HIGHLIGHTS

The Pool has limits of **\$2,000,000** per member and provides 24/7 access to a dedicated breach response team.

Your cyber coverage package includes the following items listed below:

Network Security Assessment Services:

The MSGIA worked with the Center for Internet Security in Washington DC to develop a network self-assessment tool aimed at dramatically lowering districts risk factors related to the most common cyber security exposures.

Cyber Event Incident Response Plan:

Cyber experts know a timely response is critical in limiting the negative impacts of a cyber event on a school district. The MSGIA in consultation with Beazley Cyber Insurance experts has built a comprehensive cyber event response plan to bring your school district quickly back on-line after an event.

PRIVACY NOTIFICATION COSTS

Includes the resources to respond to a breach of personal information, like theft of electronic/hardcopy files, fraud-related incidents, and procedural errors, such as mistakenly posting personal information to a website

Coverage includes

- Forensic information technology
- Public relations services
- Notification and services to affected individuals
- Call center services
- Legal review
- Credit monitoring

DATA COMPROMISE LIABILITY

Provides coverage in the event of a lawsuit related to a breach of personal information.

Refer to policy language for a complete list of coverages, limits and sub-limits

DATA PROTECTION AND RECOVERY

Responds to a computer attack that damages data and systems.

CYBER EXTORTION/RANSOMWARE

Assists with responses to an extortion threat.

**FRAUDULENT TRANSACTION/
SOCIAL ENGINEERING**

Coverage for an insured having transferred, paid, or delivered any money or securities as a result of a fraudulent instruction provided by a person purporting to be a vendor, client or authorized employee

SYSTEMS FAILURE

Provides business interruption coverage that results from an event that is not necessarily caused by a breach, such as an electrical failure or IT error.



RISK MANAGEMENT SERVICES

The Risk Management team offers customized, one-on-one consultations, site visits, assessments, training and workshops, and informational resources to help maintain site safety and identify potential risks and hazards.



MSGIA offers extensive property and liability risk management services.

CONSULTING & TRAINING SERVICES

- Customized risk management & hazard assessment plans
- Comprehensive playground inspections
- In-district employee trainings
- On-line Safe Schools Complete Course Listing (350)
- (New) 22 course pack on awareness trainings for prevention of sexual abuse and molestation claims in schools
- School Bus Safety: 25 Driver training courses, 7-part CDL training series, MAP-21 training supplement
- In-person Coaches and Sponsors Training
- Network Security Assessment tools
- Cyber Event Incident response plan consultation

UNIQUE COVERAGE ENHANCEMENTS

- Deadly Weapon Coverage Enhancement
- Replacement coverage for vehicles (4 years and newer)
- School Board Trustee travel AD & D coverage
- 2-hour School Board Legal Training
- Accidental breakage coverage for I-pads & I-readers
- Pre-Loss Investigation Expense Benefit: \$7,500

RESOURCES

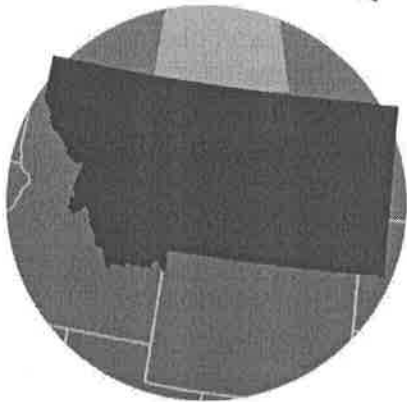
- "In the Classroom" risk management publication
- Safe Schools Anonymous Tip Alert program discounts
- MSGIA Mobile App - easy auto claim reporting
- 2 hours of legal advice (pre-loss) support
- Legal contract review services
- Property appraisal services
- Boiler Inspection Services

2020
2021

MEMBER PC RENEWAL

MSGIA | MONTANA SCHOOLS GROUP INTERLOCAL AUTHORITY

TRENDS TO WATCH



NATIONAL PERSPECTIVE

- Hurricanes, wildfires, floods, and hailstorms continue to impact insurance carriers across the country.
- National attention drawn to workplace sexual assault and discrimination.
- Governmental entities continue to face community mistrust in the age of social media.
- Workplace and school violence create new challenges for entities to address.
- Cyber-attacks on school districts are on the rise.
- COVID-19: Disruptions for school Operations.

MONTANA PERSPECTIVE

- Micro storms intensity levels are increasing. Hail and high wind claim frequency statewide.
- As a result of high-profile cases, the Statute of Limitations for Criminal Sexual Conduct increased from age 21 to 27 in 2019. This change creates potential exposures for future sexual assault allegations to arise.
- Aging school facilities are creating property claim risks and liability for many school districts.
- Third-party contractors are omitting or including language in their contracts that leave districts at risk.



WHO TO CONTACT

GENERAL PROPERTY & LIABILITY SUPPORT QUESTIONS

Jan Denke, Customer Service Representative

(877) 677-7392 | jdenke@mtsba.org

RISK MANAGEMENT AND LOSS CONTROL

- Review potential hazards or risk exposures
- Coordinate training and other risk management resources
- Accessing Safe Schools online training courses
- Providing in-district trainings
- Request for safety posters

Harry Cheff, Risk Management Consultant

(406) 438-3693 | hcheff@mtsba.org

Annette Satterly, Risk Management Consultant

(406) 439-1271 | asatterly@mtsba.org

CLAIMS

- Discuss concerns regarding a claim or incident
- Questions about claim status and/or progress
- Questions about legal representation and defense

Matt Komac, Assistant Director, Property & Liability Pool Operations

(877) 667-7392 | mkomac@mtsba.org

Jeremy May, Property & Liability Claim Adjuster

(877) 667-7392 | jmay@mtsba.org

QUESTIONS ABOUT ACCESSING SAFESCHOOLS COURSES, RUNNING REPORTS, OR GENERAL SUPPORT

Danielle Chamberlain, SafeSchools, Client Success

Coordinator danielle.chamberlain@vectorsolutions.com |

(800) 434-0154 ext. 7268

Allie Biggs, SafeSchools, Manager of Strategic Partnerships

allie.biggs@vectorsolutions.com | (513) 792-3941

Annette Satterly, MSGIA Risk Management Consultant

asatterly@mtsba.org | (406) 439-1271



MEMBER PC RENEWAL

MSGIA | MONTANA SCHOOLS GROUP INTERLOCAL AUTHORITY

SCHOOL UNDERGROUND FUEL STORAGE TANK COVERAGE

ABOVE GROUND AND BELOW GROUND STORAGE TANK COVERAGE THROUGH ACE STORAGE TANK LIABILITY INSURANCE POLICY

MSGIA offers access to an affordable option for storage tank liability insurance. The program is available to members of the MSGIA property and liability pool.

State of Montana requires school districts having fuel storage tanks to demonstrate their financial responsibility for potential clean-up, or third-party liability, that results due to petroleum releases from underground storage tank systems on school property. The state guidance is found in Title 17, Chapter 17, Administrative Rules of Montana. This coverage program offers schools an affordable way to meet this requirement through a trusted partner of the MSGIA's property and liability pool, ACE Insurance Company.

The application can be completed on-line by following the link below:
<http://msgia.org/propertyliability/storage-tank-coverage>

Once the application has been completed, please print and sign the application. You may mail, fax, or scan and email the completed, signed application to Sandra Omari with Alliant Insurance Services. The underwriting process for a new application is normally completed within one week of submission.

It is the hope of MSGIA that this process will meet our members' needs and provide a low cost and simple option to meet the State of Montana's fuel storage insurance requirements.

You may mail, fax, or email applications to:

Sandra Omari, Assistant Account Manager
Alliant Insurance Services, Inc. 1301 Dove St, Suite 200
Newport Beach, California 92660
sandra.omari@alliant.com
Fax #: 619.699.0906
Phone: 949.756.0271

MSGIA

MSGIA Coverage Summary

Summary of Coverage - Gallatin Gateway School District #35

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Property Coverage

<u>Coverage by Location:</u>	<u>Per Occurrence Limit</u>	<u>Aggregate Policy Limit</u>	<u>Valuation</u>	<u>Deductible</u>
			Repair or Replacement Cost, Actual sustained loss for time element coverage	
Building and Business Personal Property	\$500,000,000		Replacement Cost	\$1,000
Extra Expense	\$50,000,000		Actual Sustained Loss	
Transit Coverage	\$25,000,000			
Unscheduled Tax Interruption & Business Income	\$500,000		Actual Sustained Loss	
Property Of Others:				
Employees	\$1,000 per employee	\$50,000		
Students	\$750 per student	\$50,000		
Leased or Rented	included in blanket limit			
Earthquake	\$75,000,000	\$75,000,000		
Flood	\$75,000,000	\$75,000,000		
Flood - Zone A & V	\$5,000,000	\$5,000,000		
Building Ordinance	\$50,000,000			
Accidental Contamination	\$250,000 (Member Aggregate)	\$500,000 (Pool Aggregate)		
New Building Construction	\$25,000,000			
Newly Acquired locations	\$25,000,000 Flood coverage provided for zone A if scheduled			
Off premise Personal Property	\$1,000,000			

MSGIA

MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021
Policy Number PC-21-14050-1

Boiler and Machinery Coverage

Coverage by Location:	Per Occurrence Limit	Aggregate Policy Limit	Valuation	Deductible
			Repair or Replacement except Actual Loss Sustained for all time element coverage	
Coverage limit per location	\$100,000,000			\$1,000
Extra Expense	included in blanket limit			24 hours
Expediting Expense	included in blanket limit			
Ammonia Contamination	\$10,000,000			
Water Damage	\$10,000,000			
Ordinance & Law	\$25,000,000			
Service/Utility/Off Premise Power Interruption - Including Consequential Damage/Perishable Goods/Spoilage	\$10,000,000			24 hours
Hazardous Substances/Pollutants/Decontamination	\$10,000,000			
Electronic Data Processing Media and Data Restoration	\$10,000,000			

Exclusions (including but not limited to):

- Testing
- Explosion, except for steam or centrifugal explosion
- Explosion of gas or unconsumed fuel from furnace of the boiler

Excluded Objects (including but not limited to):

- Insulating or refractory material
- Buried Vessels or piping

Special Provisions:

The MSGIA provides each member annual steam boiler inspections to ensure compliance with Montana law.

This coverage provides relief for machinery breakdowns and damage caused by electrical injury such as to telephone systems.



MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Auto Coverage

Coverage	Per Occurrence Limit	Aggregate Policy Limit	Valuation	Deductible (Comprehensive and Collision)	Symbol
* Coverage limit - Auto liability	\$3,000,000				1
Automotive Medical Payments	\$25,000 per person				2 & 8
* Uninsured Motorist	\$1,000,000				2 & 8
* Underinsured Motorist	\$1,000,000				2 & 8
* Hired & Non-Owned Automotive Liability	\$3,000,000				8 & 9
Hired Automobile Physical Damage	included in Property Blanket Limit				8
* Garage Keepers Legal Liability	\$500,000				9
Member Owned vehicles - Auto Physical Damage	included in Property Blanket Limit		Repair, ACV or Replacement Cost	\$500	2

Covered Auto Symbols

1	2	8	9
Any Auto	Owned Autos Only	Hired Autos Only	Non Owned Autos Only

Special Provisions:

Employees, Volunteers, and board members are added as additional insureds for automotive liability coverage
No additional premium for newly acquired vehicles during coverage term

* Some coverage limits provided are subject to MCA 2-9-108 (Limitation on Governmental liability) - please refer to your declaration page of the coverage document for specific application of these governmental provisions.

MSGIA

MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Defense of Non-Monetary Claims

<u>Coverage</u>	<u>Per Occurrence Limit</u>	<u>Aggregate Policy Limit</u>	<u>Deductible</u>
Per Claim Coverage limit	\$100,000	\$100,000	\$1,000

Forms and Conditions:

Claims Made Policy

Defense cost limits are provided for members where a claim is filed seeking no monetary damages from the school district

MSGIA

MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021
Policy Number PC-21-14050-1

Cyber Liability Coverage

Coverage	Per Occurrence Limit	Aggregate Policy Limit	Deductible
			\$1,000
Information Security & Privacy liability	\$2,000,000	\$2,000,000	
* Privacy Notification Costs	\$500,000	\$500,000	
Regulatory Defense & Penalties	\$2,000,000	\$2,000,000	
Website Media Content Liability	\$2,000,000	\$2,000,000	
Cyber Extortion	\$2,000,000	\$2,000,000	
Business Interruption	\$2,000,000	\$2,000,000	
Data Recovery Costs	\$2,000,000	\$2,000,000	

Coverage Trigger:

Occurrence

Special Coverage Provisions:

* Privacy Notification Cost per occurrence and annual aggregate limits are \$1,000,000 if Beazley services are used for this coverage element.

MSGIA

MSGIA Coverage Summary

Policy Period July 1, 2020 to June 30, 2021

Policy Number PC-21-14050-1

Deadly Weapons Event Coverage

Coverage	Per Occurrence Limit	Aggregate Policy Limit	Deductible
Per Claim Coverage limit	\$1,500,000	\$7,500,000 (pool Aggregate limit)	\$1,000
Sub Limits:			
Demolition, Clearance, Memorialization	\$250,000		
Extra Expense	\$250,000		
Threat	\$250,000		
Medical Expenses	\$25,000/person	\$500,000 (annual pool Aggregate limit)	
Accident Death & Dismemberment	\$50,000	\$500,000 (annual pool Aggregate limit)	
Crisis Management Services	\$250,000		
Counseling Services	\$250,000		
Funeral Expenses	\$250,000		
1 st Party Property Damage	\$250,000		

Coverage Trigger:

An event involving the Named Insured where a weapon has been used or brandished at any location of the Named Insured. A weapon is broadly defined to include: a portable firearm, explosive device, knife, syringe, medical instrument, corrosive substance, or any other device. "Weapon" can also include vehicles, including armored or military vehicles used by an "Active Shooter".

Special Coverage Provisions: Claims Made Policy

This coverage also provides a security vulnerability assessment for the district as well as an active shooter webinar training for all staff conducted by the coverage carrier's security consulting vendor.

MSGIA

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5. Limits of Property:


a. Property	\$500,000,000 per occurrence
b. Earthquake	\$75,000,000 Pool aggregate limit
c. Flood	\$75,000,000 Pool aggregate limit
d. Flood Zone A and V	\$5,000,000 Pool aggregate limit (included in \$75,000,000 Flood Limit)
e. Extra Expense	\$50,000,000 per occurrence
f. Transit Coverage	\$25,000,000 per occurrence
g. Unscheduled Business Interruption, Rental Income, Tax Interruption & Tuition Income	\$500,000 per occurrence
h. (i) Personal Effects -- Officials/Employees	\$1,000 per employee/\$50,000 aggregate limit
(ii) Personal Effects -- Students	\$750 per student/\$50,000 aggregate limit
i. Building Ordinance	\$25,000,000 per occurrence
j. Personal Property Outside of the USA	\$1,000,000 per occurrence
k. Course of Construction & Additions	\$25,000,000 per project
l. Automatic Acquisitions	\$25,000,000 to \$100,000,000 for 120 days thereafter limited to \$25,000,000. (does not provide flood coverage for locations in Flood Zone A)
m. Off Premise personal property	\$1,000,000
n. Contractor's Equipment	Included in Blanket
o. Unscheduled landscaping	\$1,000,000 per occurrence (sub limit \$25,000/25 gallon per item)
p. Errors & Omissions	\$50,000,000 per occurrence
q. Money & Securities	\$2,500,000 per occurrence
r. Unscheduled Fine Art	\$2,500,000 per occurrence
s. Accidental Contamination	\$250,000 Pool aggregate limit
t. Unscheduled sidewalks, roadways, streets, street lights, tunnels, bridges, culverts and traffic signals	\$750,000 per occurrence (after \$500,000 deductible)
u. Unscheduled Animals	\$2,500,000 per occurrence (\$50,000 per occurrence sub-limit per animal)
v. Watercraft	\$2,500,000 per occurrence under 27 ft
w. Notebook Computers	\$250 per Notebook Computer/\$7,500 Member aggregate/\$30,000 Pool aggregate (subject to self-insured retention of \$2,500 per member)
x. Jewelry, Furs, Precious Metals	\$500,000 per occurrence
y. Terrorism	\$100,000,000 Pool aggregate limit
z. Claims Preparation Expenses	\$1,000,000 per occurrence

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- 10. Non-Monetary Defense**
- a. Coverage limit \$100,000 per occurrence/annual aggregate
 - b. Basis of Coverage Claims made basis with coverage for prior acts going back retroactively to July 1, 1992
- 11. Limits of General Liability:**
- a. Coverage Limit The lesser of (1) \$3,000,000 per occurrence/\$5,000,000 annual aggregate; or (2) the Maximum Tort Liability Coverage
 - b. Medical Payments
 - i. Medical Payments \$5,000 per occurrence (students excluded)
 - ii. Student – School to Work \$25,000 per student per occurrence/\$250,000 annual aggregate
- 12. Deadly Weapons Event Coverage** \$1,500,000 per occurrence
\$7,500,000 Pool aggregate limit
- 13. Garage Keepers Legal Liability** \$500,000 per occurrence
- 14. Cyber Liability** \$2,000,000 per occurrence/\$2,000,000 annual aggregate
- a. Privacy Notification Costs \$500,000 per occurrence/\$500,000 annual aggregate
 - b. Regulatory Defense & Penalties \$2,000,000 per occurrence/\$2,000,000 annual aggregate
 - c. Website Media Content Liability \$2,000,000 per occurrence/\$2,000,000 annual aggregate
 - d. Cyber Extortion \$2,000,000 per occurrence/\$2,000,000 annual aggregate
 - e. Data Protection Loss & Business Interruption \$2,000,000 per occurrence/\$2,000,000 annual aggregate
- 15. Business Travel Insurance** \$100,000 per occurrence/\$1,000,000 annual aggregate
- 16. Member Deductibles:**
- a. Auto Physical Damage/Garage Keepers \$ 500 per occurrence
 - b. Property, Inland Marine \$ 1,000 per occurrence
 - c. Boiler and Machine \$ 1,000 per occurrence
 - d. Crime and Employee Dishonesty \$ 1,000 per occurrence
 - e. Public Entity E & O, Employment Practices and Employee Benefits Liability \$ 1,000 per occurrence
 - f. Non-Monetary Defense \$ 1,000 per occurrence
 - g. Cyber Liability \$ 1,000 per occurrence
 - h. Deadly Weapons Event \$ 1,000 per occurrence

Auto Coverage Identification Card	See Important Notice Below
<p>Policy Number: PC-21-14050-1</p> <p>Policy Period: 7/1/2020 to 6/30/2021</p> <p>Vehicle: Fleet Automatic Coverage</p> <p>Member Name and Address</p> <p>Gallatin Gateway School District #35 PO Box 265 Gallatin Gateway, MT 59730</p> <p>Insurance Company</p> <p>MSGIA PC Pool PO Box 7029 Helena, MT 59604-7029 (406) 457-4500 or 1-877-667-7392</p> <p style="text-align: center;">Report all accidents to MSGIA PC Pool as soon as possible</p>	<p style="text-align: center;">THIS CARD MUST BE KEPT IN THE INSURED VEHICLE AND PRESENTED UPON DEMAND</p> <p style="text-align: center;">In Case of Accident:</p> <p style="text-align: center;">**Obtain the following information:</p> <ol style="list-style-type: none"> 1. Name and address of each driver, passenger & witness. 2. Insurance company name & policy # for each vehicle involved 3. Document damages to all vehicles involved. <p style="text-align: center;">Ways To Report a Claim</p> <ol style="list-style-type: none"> 1. Go to MSGIA website at http://www.msgia.org/reportclaim and choose Auto Loss. 2. Download and use the MSGIA Mobile App through Origami Risk Mobile Forms (instructions below).



Reporting an Auto Claim using MSGIA Mobile App through Origami Risk Mobile Forms



1. **Before you go on a trip** - school district drivers should go to either the Apple App store for IOS phones or the Google Play store for Android operating system phones. Search for "Origami Risk, LLC" then download the "Origami Mobile Forms" App.
2. **If you are in accident** - take photos and document the damages to the district vehicle and the other vehicle on your phone or iPad. You do not need the app open at this point.
3. **Click on the app** - At the "How would you like to log in" screen,
 - Click on - "I have a 6-digit code"
 - Enter: 014050
 - Click: "sign in"
 - Click on the "+" sign in the upper right hand corner and it shows you the "Auto Loss Notice" and the "Property Loss Notice" - click on "Auto Loss Notice".
4. **Complete the form as thoroughly as possible by section**- Member Information, Member Contact, Accident Details (description of what happened), Accident Location, Member Driver Information, Vehicle Look Up (click blue button and select the district vehicle/bus from the listing of vehicles), then complete as much remaining information as possible.
5. **Once you complete the loss notice** - click on the camera at the bottom. Here you can either take a new photo of the damage or select a photo on your device to include with the loss notice. Then, select "Done" on the upper right of the screen. Select "Done" again.
6. **Next you can-**
 - Submit the form**-automatically sends the loss notice to MSGIA when you have cell coverage and claim is reported. You're Done!
 - Save as Complete** - saves the form for later submission, perhaps when you are in cell coverage.
 - Save as Draft** - allows you to save what you have done and allows you return to the app later to complete and send to MSGIA.
 - Discard the form** - deletes the form and you can start over.

MSGIA will not have the accident information until you SUBMIT the form!

Here is the draft email for staff re: Stay Interviews.

Hello GGS Staff,

Whew! What a ride these last few weeks have been! All of us have been thrown for a drastic loop, and the Board and I could not be more proud of the resilience, determination, professionalism, ingenuity, and teamwork you have exhibited in these challenging days. You set the bar high, and you exceeded expectations.

A very heartfelt thank you goes to each and everyone of you. It takes a village, and you have done an exemplary job leading the way.

For the last few years, the School Board has held voluntary Stay Interviews with staff in an effort to celebrate staff members' successes and to better gauge how the School Board can best support our employees' important work.

The Trustees have found the opportunity to sit down with each of you an incredibly valuable experience. As such, it's the Board's intention to continue the Stay Interview process.

We are working on compiling the days/times that various Trustees are available to participate in Stay Interviews and what the process will look like given the needed precautions, etc. When that is determined, a follow-up email, in which you can sign-up for a particular interview date/time, will be sent out .

All interviews are voluntary and will be attended by no more than two trustees. An outline of the questions are listed below:

1. What about your job do you most look forward to?
2. What accomplishment(s) are you most proud of this year? Memorable moment(s)?
3. What are your goal(s) for the upcoming academic year, and how can the Board best support you in reaching those aspirations?
4. For those staff members leaving us this year, how can we best support the next person stepping into your position to ensure our students receive the best education possible?

The Board's motivation and intention in having time to talk with each of you in an unstructured setting is to get to know you better - your goals, your motivations - and to celebrate your triumphs with you. The more familiar the Board is with your ambitions and challenges, the better equipped we can be in best supporting you and the very important work that you do.

Please be assured that these meetings are not intended to be evaluative, anxiety-inducing, or stress-producing.

In closing, I again extend the Board's deepest appreciation for the work that you do and wish you a summer filled with rejuvenation, exploration, and celebration ~

We very much look forward to when we can come together to celebrate in-person the achievements we've had this year and when our classrooms are again filled with learning and laughter ~

Our cup runneth over with gratitude,

Gallatin Gateway School Board of Trustee

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MASTER AGREEMENT

This agreement is entered into this 20th day of May, 2020, by and between the Board of Trustees, School District No. 35, Gallatin Gateway, Montana, hereinafter called the Board, and the teaching faculty of Gallatin Gateway School as the Gallatin Gateway Education Association/Gallatin County Rural Education Association/Montana Education Association/National Education Association, hereinafter called the Association.

PREAMBLE

WHEREAS, the Board and the Association recognize and declare that providing a quality education for the children of the School District is their mutual aim and that the character of such education depends predominately upon the quality and morale of the teaching service and the morale of the school community;

WHEREAS, the members of the teaching profession are particularly qualified to assist in formulating policies and programs designed to improve the educational standards;

WHEREAS, the Board has an obligation pursuant to law to bargain collectively with the exclusive representative of public employees with respect to wages, hours, fringe benefits, and other conditions of employment;

WHEREAS, the parties have reached certain understandings which they desire to confirm in this Agreement.

In consideration of the foregoing mutual covenants, it is hereby agreed as follows:

Article 1- Association Recognition- The Board hereby recognizes the Association as the exclusive representative for collective bargaining with respect to wages, hours, fringe benefits, and other conditions of employment for all certified teachers under teaching contract.

1.1 The Association shall have the right to use District computers, calculators, and all types of audio visual equipment when such equipment is not otherwise in use. When the use of District audio visual equipment is needed, a staff member shall coordinate its use through the Superintendent. The Association may use the District email, telephones, and employees' mailboxes for Association business. Respect shall be given to working outside school hours when conducting Association business via email, telephone, or other communications. The Association shall have the right to post notices of Association activities and schedules on the bulletin board used to post other District notices. Outdated notices shall be removed promptly. The Association may be given a copy number to use the copy machine for Association business. The Association will be invoiced for copier use at the end of the school year in accordance with District procedures. The Association shall be given time on the agenda of the orientation program for new teachers to explain Association activities and shall have the opportunity after the conclusion of staff meetings to present reports and announcements.

Article 2- Right to Organize- The Board agrees that the individual teacher shall have full freedom of association, self-organization, and the designation of representatives of his/her own choosing to

1. waives recall in writing;
2. resigns;
3. fails to accept recall to the position held immediately prior to layoff or to a substantially equivalent position; or
4. fails to report to work in a position that he or she has accepted.

8.5 Lay off Benefits- All positions of substitute teacher shall be offered to qualified teachers on lay off who are on the substitute list before any other person is offered such a position. All benefits to which teachers were entitled at the time of their lay off, including but not limited to tenure, will be restored to them upon their return to active employment, and they will be placed on the step of the salary schedule for their current position according to their experience and education.

Article 9- Work Day

- 9.1** The regular workday for all full time teachers will span eight (8) consecutive hours. Part-time teachers will have that time prorated within their schedule. The time before and after the student day will be used for additional preparation, consultation with parents, students and others, and other duties as assigned. On the day of the weekly scheduled staff meeting, the teachers will stay thirty (30) additional minutes from the regular workday end time. On Fridays, teachers may leave thirty (30) minutes early from the regular workday end time. With prior approval from the Superintendent, teachers may leave, at most, 30 minutes early and will be docked thirty (30) minutes of Annual Leave. This Annual Leave will not be approved on days when a staff meeting is scheduled. The start and end time of the eight (8) hour day will be determined by the Superintendent.
- 9.2 Preparation Time –** Full time teachers shall receive a minimum of two hundred twenty-five (225) minutes for preparation during the regular work week. Part-time teachers will have that time prorated. It is understood that events may, from time to time cause the loss of some preparation time. The Superintendent will schedule preparation time in no less than forty-five (45) minute blocks.
- 9.3 Duty-free Lunch Period-** All teachers shall receive a daily, duty-free lunch period of forty-five (45) minutes. Part-time teachers will be prorated but will have no less than 25 minutes.
- 9.4 PIR Days** A minimum of seven (7) PIR days will be scheduled per school year, two (2) of which are the annual educator conferences in October. Teachers may trade a maximum of two (2) of the October conference days for equivalent training, completed during non-contracted hours, between the end of the prior school year and the conference days. Equivalent training shall mean six (6) OPI renewal credits to replace one (1) day or twelve (12) OPI renewal credits, or one (1) semester university credit to replace two (2) days of the October conferences. Semester credit used as equivalent training for October conference days cannot be used for movement on the salary matrix. The Professional Development Advisory Committee will review any questions regarding equivalency of OPI credits.
- 9.5 Early Release Days –** On Early Release Days, students will be released five (5) minutes after the last lunch period ends. Teachers' day will end at their regularly scheduled time. Early

teacher's objectives, methods, and materials for the activity to be observed. The Superintendent will announce the time period for formal observations.

- 11.4 Post-Observation Conference-** A conference held to provide an opportunity for feedback, identification of strengths, and directions for areas to be developed. This conference is documented by a written summary signed and retained by the teacher and the Superintendent.
- 11.5 Evaluation-** A written cumulative document of teacher performance based on at least one formal observation and one informal observation. The evaluation may include all aspects of employee performance, including what has been directly observed and/or what has been investigated and substantiated. This written summary shall be discussed with the teacher and signed by the teacher and the Superintendent, with one copy to the teacher and one copy to the teacher's personnel record. This evaluation discussion may also serve as a post-observation conference for the final observation.
- 11.6 Notification of Evaluation-** Teachers will be advised of the District's evaluation procedures at the beginning of each school year. Teachers joining staff after the commencement of the school year will be advised of the evaluation procedures by the Superintendent.
- 11.7 Evaluation of Non-tenured Staff-** At least two (2) written cumulative evaluations shall be made for all non-tenured teachers each year. These evaluations will include classroom observations as defined above. The first evaluation shall be completed by January 1. The second evaluation shall be completed prior to issuing of teaching contracts for the following year.
- 11.8 Evaluation of Tenured Staff-** At least one written cumulative evaluation shall be made for all tenured teachers each year. These evaluations will include classroom observations as defined above. The evaluations shall be completed by May 1.
- 11.9** Should concerns arise regarding a teacher's performance; the teacher will be advised by the Superintendent that corrective measures are called for.

A written plan of improvement will be made by the Superintendent to point out weaknesses and corrective measures necessary to overcome them. Within thirty (30) working days, follow-up observations will be made, including a formal observation addressing written recommendations by the administration. If adequate measurable progress is not demonstrated, the Superintendent will take additional action.

- 11.10 Right to Respond-** A teacher may submit a written response within fifteen (15) working days to any part of the evaluation procedure. This response shall be attached to the copy of the observation or evaluation in the teacher's personnel file.

Article 12- Grievance Procedure

- 12.1** A grievance is a teacher complaint regarding alleged violation of any provisions in this Agreement or other Board policy. A grievant is a teacher filing a grievance.

by final and binding arbitration or by any other available legal methods and forum, but not by both. After a grievance has been submitted to arbitration, the grievant and the exclusive representative waive any right to pursue against the school an action or complaint that seeks the same remedy. If a grievant or the exclusive representative files a complaint or other action against the school, arbitration seeking the same remedy may not be filed or pursued under this section.

12.4 Binding Arbitration- If the Association is not satisfied with the disposition of the grievance by the School Board, or if no disposition has been made within the period provided in the grievance process, or the grievance has not been solved through mediation, the grievance may, at the exclusive option of the Association, be submitted for final and binding arbitration before an impartial arbitrator using the following steps:

1. If the Association intends to pursue final binding arbitration, they shall notify the School Board within twenty (20) working days of receipt of the School Board's written response or expiration of the timelines involved in the grievance and, if applicable, the mediation process.
2. Within ten (10) working days after written notice of submission for arbitration, the Association shall, in writing, request a list of five potential in-state arbitrators from the Montana Board of Personnel Appeals.
3. Within ten (10) working days the arbitrator shall be selected from the list provided as a result of each party alternately striking names from the list and the last name remaining being the arbitrator selected. The order of name strikes shall be determined by an initial coin toss. Should either party fail to participate in the arbitrator selection process, the other party may demand a Montana Board of Personnel Appeals appointment.
4. The arbitrator shall consider the grievance (using either the "expedited" or "ordinary voluntary arbitration rules" of the American Arbitration Association), conduct a hearing and/or receive the parties' briefs and have all necessary authority to render a full and effective award and issue a remedy for same which shall be final and binding upon the parties.

12.5 Arbitration Costs

1. Each party shall bear its own cost of arbitration except that the fees and charges of the Arbitrator shall be shared equally by the parties. If one of the parties wants a transcript of the arbitration proceedings, the party requesting the transcript will pay the costs of the transcript. If both parties request transcripts, they shall share equally the costs.
2. Should either party fail to implement an arbitrator's award, the award may be entered in any court of competent jurisdiction for immediate enforcement. All court costs, legal fees, other related expenses incurred as a result of failure to implement an arbitrator's award, and subsequent enforcement proceedings shall be paid by the party who refuses to implement an award.

6. In case of need for additional leave beyond the year's fourteen (14) Annual Leave Days, a teacher may, with the approval of the Superintendent, take up to sixteen (16) additional leave days. Each of the thirty (30) days (Annual and additional) for which the teacher does not have accumulated Annual Leave days will be without pay.
7. During the school year, any teacher may donate no more than two (2) days to one or more teachers who are in need and who have exhausted their Annual Leave. The donor and recipient have no later than five (5) working days after the recipient's return to work to notify the Superintendent of the requested leave transfer.

Article 14 - Professional Leave - Three (3) days of professional leave will be credited to each full-time teacher at the beginning of the school year. Part-time teachers will be credited with a prorated amount. Professional leave may be used to visit other schools, professional development, or attendance at educational workshops or conferences. Professional leave monies at the current rate of substitute teacher pay per day will be paid to the teacher for workshops or training outside regular contracted hours. Professional leave must be requested at least two (2) work days prior to the day(s) being requested and approved by the Superintendent. Professional leave does not accumulate and will not be paid out if unused. Professional Leave will be available from September 1 to August 31 of each year. Training or credits gained using professional leave cannot be used as equivalency training to trade for the October conference days.

Article 15- Bereavement Leave- No more than twelve (12) total days leave at full salary will be allowed for death(s) of a member or members of the teacher's immediate family. Immediate family includes: spouse and any relative living in the teacher's household or any parent, child, brother, sister, grandparent, grandchild or corresponding in-law. Two (2) days of the before mentioned days may be used for non-family bereavement needs. This leave is not accumulative. Upon request, the Superintendent may grant approval for the use of additional Annual Leave days if necessary. This leave will be prorated for part-time teachers.

Article 16- Sabbatical & Extended Leave of Absence- Upon written application to the School Board, a teacher may be granted a sabbatical or extended leave of absence without pay for one (1) year, after the teacher has worked three (3) consecutive years for the District, if the reasons are determined appropriate by the Board and teacher, and if such leave would not place undue hardship upon the school. Teachers shall be entitled to all benefits held by other teachers upon return. The returning teacher will be placed on the current salary schedule at the level earned at the time of departure.

Article 17- Leave Without Pay- The Superintendent may grant up to five (5) days leave without pay at his/her discretion. Leave without pay may also be granted for any other circumstances not otherwise specified above at the discretion of the Board.

Article 18- Salary Schedule- The basic salaries of teachers covered by this Agreement are set forth in Appendix A which is attached to and incorporated in this Agreement. Implementation of any negotiated increase on the base of the salary schedule is contingent upon state funding for secondary students at the high school level and/or voter acceptance of the special mill levy, if required. Such salary schedule shall remain in effect during the designated period. Part-time teachers shall have their salaries prorated.

Article 23- Change in Agreement- During its term this Agreement may be altered, changed, added to, deleted from, or modified only through the voluntary, mutual consent of the parties in written and signed amendment to this Agreement.

Article 24- Compliance of Individual Contract- Any individual contract between the Board and an individual teacher, heretofore or hereafter executed, shall be subject to and consistent with the terms and conditions of this Agreement. If an individual contract contains any language inconsistent with this Agreement, this Agreement duration shall be controlling.

Article 25- Savings Clause- If any provision of the Agreement or any application of this Agreement to any employee or group of employees is held to be contrary to law, then such provisions or application shall be deemed invalid except to the extent permitted by the law, but all other provisions or applications shall continue in full force and effect. If such provisions exist which are contrary to law, at the request of either party, negotiations shall immediately commence and agreement shall be reached in order to alter said section(s) providing the benefits according to the intent of the parties.

Article 26- Maintenance of Standards- All existing district policies involving terms and conditions of professional service, matters relating directly to the employer-teacher relationships, and other terms of employment not specifically referred to in this agreement shall be maintained at no less than the highest minimum of standards in effect in the District at the time this Agreement is signed, provided that such conditions shall be improved for the benefit of teachers as required by the express provisions of this Agreement. This Agreement shall not be interpreted or applied to deprive teachers of professional advantages heretofore enjoyed unless expressly stated herein.

Article 27- Nondiscrimination Clause- The provisions of this Agreement shall be applied without regard to race, creed, religion, color, national origin, age, sex, physical disability, or marital status.

Article 28- Effective Period- This Agreement shall be effective as of July 1, 2020 and shall continue in full force and effect until June 30, 2022.

Article 29- Contingency- Should legislation or other circumstances in any way change the general fund revenue formulas, district budgeting authority, or School District revenue in any way, the parties agree to reopen negotiations.

Article 30- Renewal & Reopening of Agreement- Said Agreement will automatically be renewed and will continue in force for a period of one (1) year unless either party gives notice to the other party, no later than ninety (90) days prior to the expiration date or any anniversary thereof, of its desire to reopen the contract. Between July 1, 2020 and June 30, 2022, the agreement is made to only reopen negotiations to discuss salary, not wording.

Article 31- Assignment- All teachers shall be given notice of their tentative teaching assignments relative to grade level and subject area for the forthcoming year no later than the end of the school year. In the event that unforeseen changes in assignments are necessary after the end of the school year, affected teachers shall be given notice as soon as possible prior to the effective date. The affected teacher may request from the Superintendent up to five (5) paid days (at the

APPENDIX A:

2020-2021

2019-2020 Base- \$35,402

2020-2021 Salary Matrix- 2.5% increase

Years	BA	BA+15	BA+30	BA+45	BA+60/MA	MA+15
Experience	BA	BA+10	BA+20	BA+30	BA+40/MA	MA+10

Gallatin Gateway School Salary Schedule Matrix Chart

Years	QUARTER	BA	BA+15	BA+30	BA+45	BA+60/ MA	MA+15
Experience	SEMESTER	BA	BA+10	BA+20	BA+30	BA+40/ MA	MA+10
0		1.000	1.030	1.060	1.075	1.090	1.120
1		1.034	1.067	1.100	1.116	1.133	1.166
2		1.068	1.104	1.140	1.158	1.176	1.212
3		1.102	1.141	1.180	1.199	1.219	1.258
4		1.136	1.178	1.220	1.241	1.262	1.304
5		1.170	1.215	1.260	1.282	1.305	1.350
6		1.204	1.252	1.300	1.324	1.348	1.396
7		1.238	1.289	1.340	1.366	1.391	1.442
8		1.272	1.326	1.380	1.407	1.434	1.488
9		1.306	1.363	1.420	1.448	1.477	1.534
10		1.340	1.400	1.460	1.490	1.520	1.580
11		1.374	1.437	1.500	1.531	1.563	1.626
12		1.408	1.474	1.540	1.573	1.606	1.672
13			1.511	1.580	1.614	1.649	1.718
14			1.548	1.620	1.656	1.692	1.764
15			1.585	1.660	1.697	1.735	1.810
16				1.700	1.739	1.778	1.856
17				1.740	1.781	1.821	1.902
18					1.822	1.864	1.948
19					1.863	1.907	1.994
20					1.905	1.950	2.040

Recommended motion:

to renew the following certified staff contracts for 2020-2021:

Mike Coon	1.0 FTE
Alix Davis	1.0 FTE
Ashley Davis	1.0 FTE
Rochelle DeGroot	1.0 FTE
Nicole Grafel	1.0 FTE
Jamie Hetherington	1.0 FTE
Chantel Jaeger	1.0 FTE*
Neal Krogstad	1.0 FTE
Jamie Poukish	1.0 FTE
Ashley Senenfelder	1.0 FTE*
Jacki Yager	1.0 FTE

Agenda Item: Hire: Summer Maintenance- Mike Coon

June 15-18, June 22-25

Reset, Repair, and Inventory all Student Chromebooks -- All Chromebooks will be in working order, ready for student checkout, and inventoried in Fall 2020

	64 hours	\$832.00
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June 29-July 2, July 6-7

Reset, clean, repair, etc. all teacher/staff computers, ensure updates and maintenance of Network to working order for Fall of 2020

	48 hours	\$624.00
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July 20-23, July 27-31, Aug 3-6, Aug 10-13

All school technology inventory on Alexandria. Tech Storage Closet information ready for the Board to Discard District Property

	128 hours	\$1024.00
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Estimated total hours	240 hours	\$3120.00
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General Facility maintenance (Moving desks, assembling materials, etc.)	60 hours	\$780.00
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Estimated total: 300 total hours @ \$13/hour = \$3900

Recommended motion:

to hire Mike Coon at \$13/hour for a maximum of 300 hours from June 15, 2020 - August 13, 2020 to conduct general facility maintenance and update and maintain the district's technology, software, and network.

Agenda Item: Non-resident Student Attendance Agreements

Background:

Gallatin Gateway School Board set the 2020-2021 tuition rate at the April 15, 2020 regular board meeting as follows:

to set the 2020-2021 out-of-district tuition at the Montana state rates for grades K-6 and for grades 7-8, waiving the entire amount of tuition for students whose parents/guardians are responsible for the tuition and the district of residence will pay the full state rate amount per student for those who are attending from Cottonwood School District in grades 6-8.

Attendance agreements for 2020-2021 were sent home with students April 26, 2019. Families were informed that the Gallatin Gateway School Board approves the attendance of out-of-district students at a regularly posted board meeting. Upon the Superintendent's review of applications, using Policy 3141, the Superintendent recommendation will be made at the **May 20, 2020** and **June 30, 2020** regular Board meetings for currently enrolled students and at the August meeting for any new out-of-district enrollees (including Kindergarten).

Families were also:

- Invited to attend the May 20 or June 30 meetings
- Emails were sent 5/18/2020 to families who will be considered at the May 20, 2020 meeting informing them that their application will be considered during the meeting if they would like to participate
- Informed that attendance agreements received at the school by Wednesday, May 13, 2020 would be reviewed at the Board meeting on Wednesday, May 20, 2020 at 6:00pm in the Boardroom; and attendance agreements received after May 13, 2020, but before June 24, 2020 will be reviewed at the Board meeting on Wednesday, June 30, 2019 at 6:00pm.

Out of District Enrollment History:

2013-2014	37
2014-2015	24
2015-2016	28
2016-2017	25
2017-2018	34
2018-2019	42
2019-2020	44

Superintendent Recommendation:

Approve twenty-two (22) attendance agreements for current students who reside out-of-district and request continued enrollment for 2020-2021:



GALLATIN GATEWAY SCHOOL

REQUEST FOR PROPOSAL- CUSTODIAL/JANITORIAL SERVICES

BACKGROUND & SCOPE

Gallatin Gateway School is a public K-8 rural school located in the Gallatin Valley about 10 miles from Bozeman, MT. The District's current student enrollment is 162 and employs approximately 30 staff members. Gallatin Gateway School has been contracting custodial services for about 8 years, and with the guidelines outlined for response to the COVID-19 pandemic, the scope of our needed services needs to change.

The purpose of this solicitation is to hire a vendor to provide all cleaning, janitorial and custodial services for Gallatin Gateway School District. The district is seeking a custodial service provider with a proven track record of providing custodial services with attention to detail and reliability. Service will need to be provided every instructional day and is subject to scaling back or providing different services during days when students are not in school (i.e. Winter Break, Spring Break, Summer, etc.). Weekend work is acceptable under certain circumstances, and only when approved in advance by the District Superintendent. Contracted services will be agreed upon for at least one calendar year, but no more than two calendar years.

LOCATION

Gallatin Gateway School
100 Mill Street
Gallatin Gateway, MT 59730

RFP SCHEDULE

Issue RFP: May 20, 2020

Onsite Meeting *: By request

Deadline to submit proposals: June 1, 2020

Review of Proposals: June 2, 2020

Final recommendation to School Board: June 30, 2020

Final decision and vendor selection: June 30, 2020

Contracted services begin: September 1, 2020

**The on-site meeting is voluntary. Vendors not in attendance at the scheduled on-site meeting may not be offered a separate tour of the facilities at any other time.*

Clarification or interpretation of the RFP must be requested via email to the Superintendent, Theresa Keel, keel@gallatingatewayschool.com prior to the submission of a proposal.

- **Business Overview-** description and history of business, experience with working in a public building or school, description of workforce, and how the vendor plans to maintain quality control throughout the term of the contract
- **Cost proposals-** monthly cost of services based on “Schedule of Services” included in RFP and any additional services the vendor may be able to offer outside of the “Schedule of Services”
- **Contract term-** at least one year from September 1, 2020 - August 31, 2021, not more than a two-year contract will be considered by the district.
- **Proof of Insurance-** bonding, liability coverage, workers’ compensation coverage and/or any other additional coverage the vendor holds.
- **References-** provide a list of at least three clients from the past two years with contact information, address, contact name, phone number, email (if available), and a description of services provided.

Schedule of Services

- District will supply disposable items such as trash can liners, toilet paper, paper towels, hand soap and sanitizer, and urinal mats and screens.
- Vendors will supply all other cleaning supplies.
- District will supply the contractor with access to vacuums, mops, a buffer, scrubber, and carpet shampooer. Contractor will be responsible for any and all damage resulting from improper use of equipment. Otherwise, general maintenance of said equipment will be the responsibility of the District.
- District will move desks and chairs to one side of the room for vacuuming and carpet cleaning. Vendors will need to move furniture to the other side of the room to complete tasks.
- District has weekly linen services for wet mops, dust mops, and floor mats.
- District currently hires Doctor Clean each summer to clean all interior and exterior windows, windowsills, and screens. Vendor is welcome to include this service in summer cleaning as a separate line-item on proposal for consideration.
- District currently contracts annually with Western Sports Floors to refinish gymnasium floors each summer. Vendor is welcome to include this service in summer cleaning as a separate line-item on proposal for consideration.
- The daily, weekly, monthly, and yearly schedule that is agreed upon between the vendor and the District will be distributed to District staff and can not be changed without approval of the Superintendent.

Area	Task	Frequency
BATHROOMS -- this includes the Hallway Group Restrooms, the in-classroom bathrooms, the Main Office Bathroom, and Locker Room Bathrooms	Trash will be emptied and receptacle will be relined. Trash will be deposited in the dumpster. <i>(spot clean receptacle as needed)</i>	Daily
	Empty feminine trash in each stall in the women’s restroom and replace liners. <i>(spot clean receptacle as needed)</i>	Daily
	Dispensers for toilet paper, paper towels, hand soap, hand sanitizer will be checked and refilled. If these are depleted to the point where	Daily

	Vacuum carpets	3x a week
	Wipe down bases of chairs.	2x year- summer and winter break
	Remove dead insects from light fixtures	As needed
	Clean and sanitize classroom sinks and remove any hard water stains from the sink and fixtures.	Daily
	Spot carpet cleaning - in the event of vomit or other spill	As needed
	Lice treatment (extra cleaning)- in the event of a breakout	As needed
	Mop and wax floors.	Yearly (Summer)
	CDC Guided COVID-19 treatment when a breakout occurs	As needed
Area	Task	Frequency
CAFETERIA	Sweep, and Disinfect mop and auto scrub floors.	Daily
	Clean and wipe down all surfaces of cabinet exteriors.	2x year
	Sills, molding, ledges, reachable vents/ducts will be dusted.	Monthly
Area	Task	Frequency
SCIENCE LAB -- in addition to CLASSROOM cleaning	Full strip and wax (4 coats) of tile floors.	Yearly (summer)
	Scrub and recoat wax (2 coats).	Yearly (winter break)
	Burnish VCT.	Weekly
	Dispensers for paper towels, hand soap, hand sanitizer will be checked and refilled. If these are depleted to the point where they are likely to run out the following day, replace them early.	Weekly
Area	Task	Frequency
HALLWAYS, ENTRYWAYS, FRONT OFFICE, and LOBBY AREA	Clean windows in all entryways and in entrance/exit doors.	Daily
	Clean and sanitize all doors (handles, doors, frames)	Daily
	Clean and sanitize the front desk/reception area, including door handles.	Daily
	Dust mop hallways, including under benches and other movable	Daily

	Clean and mop under bleachers.	Weekly
	Vacuum carpeting/mats in gym and gym entrance.	Weekly
	Dust and wipe down bleachers, molding, trim, and wall mats.	Weekly
Area	Task	Frequency
LOCKER ROOMS	Trash will be emptied and receptacle will be relined. Trash will be deposited in the dumpster.	Daily
	Empty feminine trash in each stall in the women's restroom and replace liners.	Daily
	Dispensers for toilet paper, paper towels, hand soap, hand sanitizer will be checked and refilled. If these are depleted to the point where they are likely to run out the following day, replace them early.	Daily
	Toilets, urinals, sinks, counters, mirrors, dispensers, and fixtures will be cleaned and disinfected.	Daily
	Partition walls, frames, and stall doors will be cleaned and disinfected.	Daily
	Floors will be vacuumed/swept and mopped with disinfectant.	Daily
	Sills, molding, ledges, reachable vents/ducts will be dusted.	Weekly
	Remove any hard water stains from sink and fixtures	Weekly
	Replace urinal mats and screens.	Monthly
	Clean and sanitize all lockers.	Yearly (summer)
	Unclog toilets prior to cleaning.	As needed.
Area	Task	Frequency
OUTSIDE	Empty outdoor trash receptacles and replace can liners.	Monthly (as needed)
	Clean outdoor trash receptacles (plastic liners)	Yearly (summer)
Area	Task	Frequency
BUILDING SECURITY	Turn off all lights at the end of shift/day.	Daily
	Ensure all doors and windows are closed and locked at the end of shift/day.	Daily.
	No unauthorized persons shall be allowed entrance into the building.	Daily

**TRUSTEE RESOLUTION REQUESTING COUNTY
CONDUCT ELECTION(S)**

BE IT RESOLVED, the Board of Trustees for School District No. 35, Gallatin County, State of Montana, requests that Gallatin County, State of Montana, conduct the elections for School District No. 35, Gallatin, County for all elections which may occur between July 1, 2020 and the May 4, 2021 annual school election (trustee and levy elections).

In accordance with 20-20-417, MCA, the county will perform the duties imposed on the trustees and the clerk of the district for school elections in 20-20-203, 20-20-313, and 20-20-401, and deliver to the trustees, for the purpose of canvassing the vote, the certified tally sheets and other items as provided in 13-15-301.

Other election duties not specified will be conducted by mutual agreement between the district clerk and the county election administrator.

UNKNOWN-TBD
Board Chair

Carrie Fisher
District Clerk

DATED this 20th day of May, 2020.